

**Minutes of the meeting of South Petherwin Parish Council held on  
Wednesday 14<sup>th</sup> June 2023, at 7pm, in South Petherwin Village Hall, South Petherwin.**

Present: Cllr P Parsons (Chairman), Cllr A Barham (Vice Chair), Cllr J Barlow, Cllr R Kneebone, Cllr J Butler, Cllr A Finnimore and Cllr M Screech.

In Attendance: L Coles, Parish Clerk and Cllr A Parsons, Cornwall Councillor.

There were 8 members of the public present.

Item No		Action By
1	<b>Chairman's welcome.</b> Cllr P Parsons welcomed all to the meeting and handed to the Clerk who outlined the procedure for filming and recording the meeting.	
2	<b>Apologies.</b> Cllrs Jasper and Sleep for absence and Cllr A Parsons, Cornwall Councillor, for being late to the meeting.	
3	<b>Declarations of Interest.</b> a) <b>Agenda Items.</b> Cllr P Parsons declared an interest in Item 9, PA23/03790 and Item 17 a). He will leave the meeting whilst these items are debated. b) <b>Gifts.</b> None declared.	
4	<b>Consideration of written requests for dispensation.</b> None received.	
5	<b>AGAR 2022/23. Internal Auditors Report, Annual Governance Statement and setting of dates for Notice of Exercise of Public Rights.</b> The Internal Auditors Report was accepted and it was <b>RESOLVED</b> to sign the Annual Governance Statement as true, <b>proposed by Cllr Finnimore, seconded by Cllr Barlow with all in favour.</b> The dates for the Notice of the Exercise of Public Rights was set from Friday 16 <sup>th</sup> June to Thursday 27 <sup>th</sup> July inclusive. <b>Proposed by Cllr Barham, seconded by Cllr Screech with all in favour.</b>	Clerk
6	<b>Unitary Councillor's Report</b> Item deferred until Cllr A Parsons arrives.	
7	<b>Public Participation.</b> It was reported that the side of the road from the School to Kennards House has partially collapsed near the Trecrogo turning. The Clerk will report to Highways. The applicant for PA23/02855 gave some further details of the planning application. It is for holiday lets which will contribute to the local economy and employ a local person. Cllr Screech asked about the drainage and the applicant said that they will comply with planning regulations. The Tor View applicant said that they are proposing to demolish the existing house, which is not well constructed, and build two new ones, one in the orchard area and the other on the site of the original dwelling.	Clerk
8	<b>Response to Public Participation.</b> Not applicable.	
6	<b>Unitary Councillor's Report.</b> Cllr A Parsons reported that he had attended a full Council meeting in May. The Chair and Vice Chair remain the same and Linda Taylor was voted in as the Leader again. A motion was put to the council in regard to supporting Cornish farmers, which was welcomed. And this will look at opportunities with diversification and planning. Cornwall Council has increased its car parking charges and the Overview and Scrutiny Committee will take another look at this.	

	<p>Cllr Parsons said that one can still travel on some buses around Cornwall and into Devon for the cost of £2.</p> <p>Cornwall Council have the Armed Forces Day on 24<sup>th</sup> June at Falmouth with various events going on and well worth visiting.</p>	
9	<p><b>Planning.</b></p> <p>a) <b>Planning applications received before the agenda was finalised:</b></p> <p><b>PA23/02855</b> Winstead House, Trecrogo, South Petherwin, Launceston. Siting of four holiday cabins for use as holiday accommodation. Plans were passed around for discussion. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Barham, seconded by Cllr Kneebone with all in favour.</b></p> <p><b>Cllr Barham took the Chair, proposed by Cllr Finnimore, seconded by Cllr Kneebone with all in favour, the Chairman, Cllr Parsons, having declared an interest in the next item, left the meeting.</b></p> <p><b>PA23/03790</b> Tor View, South Petherwin, Launceston, Cornwall. Proposed demolition of existing house and construction of replacement dwelling and one additional dwelling in the garden with a new repositioned site entrance. Cllr Screech was concerned that the splay could be a little longer but it was agreed that this is a matter for Highways to decide. It was <b>RESOLVED</b> to support the application, <b>proposed by Cllr Kneebone, seconded by Cllr Barlow with all in favour.</b></p> <p><b>Cllr P Parsons returned to the meeting and took the Chair, proposed by Cllr Barham, seconded by Cllr Barlow with all in favour.</b></p> <p>b) <b>Planning applications received after the agenda was published:</b> None.</p> <p>c) <b>Planning decisions notified by Cornwall Council:</b> None</p> <p>d) <b>Other Planning Matters.</b></p> <p>Cllr Screech asked about the application for Winstead Lea to remove an agricultural tie. Cllr A Parsons will look into this.</p>	Clerk
10	<p><b>Minutes of the following meetings:</b></p> <p>a) <b>Annual Parish Council Meeting held on Wednesday 10<sup>th</sup> May.</b> It was <b>RESOLVED</b> that the Minutes are a true record of that meeting. <b>Proposed by Cllr Barham, seconded by Cllr Barlow with all those who had been present at that meeting being in favour.</b></p> <p>b) <b>Parish Council Meeting held on Wednesday 10<sup>th</sup> May.</b> It was <b>RESOLVED</b> that the Minutes are a true record of that meeting. <b>Proposed by Cllr Barham, seconded by Cllr Barlow with all those who had been present at that meeting being in favour.</b></p> <p>c) <b>Minutes of the Annual Parish Meeting held on Wednesday 24<sup>th</sup> May.</b> The Chairman approved the Minutes.</p>	
11	<b>Matters Arising from the above Minutes.</b> None	
12	<p><b>Filming and Recording of Meetings Policy.</b></p> <p>The Clerk had circulated this to the Members and it was <b>RESOLVED</b> to adopt the policy, <b>proposed by Cllr Barlow, seconded by Cllr Finnimore with six votes for and one abstention.</b></p>	Clerk
13	<p><b>Coronation Event.</b></p> <p>The event was well attended and everyone appreciated the Coronation coins. The Parish Council supported the insert for the Magazine and photos will be put on the website and the gallery. Council will decide which Charity to benefit from the donations received in respect of the cream teas. Members of the public enjoyed the event which also involved the Church. The Big Help Out was very successful. The Chairman thanked everyone who took part.</p>	

14	<b>A30/B3257 Junction at Bodmin Services (Plusha).</b> The Clerk raised this as an issue at the recent Community Area Panel meeting.	
15	<b>Highway and Footpath matters</b> <ul style="list-style-type: none"> <li>i. VAS. Flashing speed sign. The Clerk will get some costings on financing and check with CALC. Cllr Screech asked about progress on the proposed 20mph speed limit in village. This will be part of the Launceston Network in 2025.</li> <li>ii. The dog bin is to be sited in the gateway by The Lodge, and the public footpath, Tregaller Lane. The Clerk will clarify with Highways and get a contract for emptying.</li> </ul>	Clerk Clerk
16	<b>Correspondence.</b> <ul style="list-style-type: none"> <li>a) Email regarding muck spreading in the Village. Clerk to reply.</li> <li>b) Public Spaces Protection Order renewals. Consultation by Cornwall Council. Clerk to email to Members</li> <li>c) Email thanking Council for response to 2023 Off Street Parking Order</li> <li>d) Email from Annual Parish Meeting regarding the PC not planting any trees. Clerk to reply</li> <li>e) Email from South Petherwin Methodist Church Treasure re grant from Parish Council. Cllr Finnimore will speak to him.</li> <li>f) Email reply from Highways re damaged traffic bollard at Willow Villa, This is being looked at by the Highways Steward. <b>Noted</b></li> <li>g) Email regarding the cutting of the verge at the bottom of Tiny Meadow. Reply from Highways that it is on the schedule. <b>Noted</b></li> </ul>	Clerk Clerk Clerk AF
17	<b>Finance.</b> <ul style="list-style-type: none"> <li>a) <b>Payments. Proposed by Cllr Screech, seconded by Cllr Barlow that Cllr Barham takes the Chair, Cllr P Parsons having declared an interest in this item and left the meeting. It was RESOLVED to make the following payments, proposed by Cllr Barlow, seconded by Cllr Barham with all in favour:</b>            Online – L Coles, Clerk’s salary etc. for May            Online – HMRC, Clerk’s PAYE for May            Online – Angel Peerless cleaning of toilet &amp; bus shelter May + materials - £64.49            Online – SP Methodist Church, hire of hall for 24/05/23 meeting -£14.00            Online – SP Village Hall, hire of hall for May meetings – £36.00            Online – CL Accounting, Annual Internal Audit - £264.00            Cheque 300009 – Mrs J Parsons, party packs for Coronation event - £94.38  <b>Receipts: Donations from Cream Teas - £146.25</b></li> <li>b) <b>Bank Reconciliations.</b> It was <b>RESOLVED</b> to approve the bank reconciliations for May. <b>Proposed by Cllr Barham, seconded by Cllr Butler with all in agreement. The bank balances at 31<sup>st</sup> May totalled £34,677.40</b></li> <li>c) <b>AGAR 2022/23.</b> It was <b>RESOLVED</b> that the Accounting Statement is correct and should be signed as such, <b>proposed by Cllr Barlow, seconded by Cllr Finnimore with all in favour.</b></li> <li>d) <b>Quote for removal of trees.</b> The work will not be carried out until the birds nesting season is through. Quote received from Bees Trees but the Council would like more quotes to compare. The question was also raised about ownership of the trees and whether this is the PC’s responsibility to maintain. Clerk will get more quotes and also ascertain ownership/responsibility. Trees were planted by Cornwall Council.</li> </ul>	Clerk
18	<b>Any Other Business</b> Cllr Barlow has cut down the branches around the South Petherwin sign.	

	<p>Cllr Finnimore said that smaller groups cannot access the CCF funds due to not holding a bank account.</p> <p>Cllr Kneebone and Cllr Butler both gave apologies for the next meeting.</p> <p>Cllr Barlow reported a tree suffering from Ash die-back outside the Churchyard. Cllr Barlow will find out who is responsible for the tree. And report back to Council.</p>	
<b>19</b>	<p><b>Items for inclusion in future meetings.</b></p> <ul style="list-style-type: none"> <li>• Decision on which charity to send the donation from the Coronation event to.</li> </ul>	<b>Clerk</b>
<b>20</b>	<p><b>Date of next meeting.</b> The next meeting of the Parish Council will be held on Wednesday 12<sup>th</sup> July 2023 at 7pm in the Village Hall, South Petherwin.</p>	

There being no further business to transact the Chairman closed the meeting at 20.27 hrs.

Signed.....Chairman Dated.....

DRAFT