

**Minutes of the meeting of South Petherwin Parish Council held on
Wednesday 8th September 2021, at 7pm, in South Petherwin Village Hall.**

Present: Cllr P Parsons (Chairman), Cllr A Finnimore (Vice Chairman), Cllr M Screech, Cllr A Barham, Cllr A Jasper, Cllr J Barlow and Cllr J Butler.

In Attendance: Linda Coles, Locum Parish Clerk, and Cllr Adrian Parsons, Cornwall Councillor.

There were eight members of the public present.

Item No		Action By
1	Chairman's welcome.	
2	Apologies. Apologies were received from Cllr S Rogers.	
3	Declarations of Interest. a) Agenda Items. None declared. b) Gifts. None declared.	
4	Consideration of written requests for dispensation. None received.	
5	Co-option of Councillors. There were no applicants present.	
6	Unitary Councillors Report. Cllr A Parsons reported that the Councillors in the Network Area had met with NHS Trust and the MIU at Launceston Hospital will reopen on the 1 st October 2021. There is investment for a new x-ray machine which will be installed by February 2022. A Health Service spokesperson has said that because of the great pressure that it is under GP Practices are doing what they can to cope but some local surgeries have been temporarily closed, including Lewannick, and there is no timescale for reopening these. Altarnun Parish Council would like a dialogue with other parishes regarding doctors' surgeries and possibly arranging transport for patients. Age Concern UK offer this service – contact 01872 22388 – as does Volunteer Cornwall – contact 01872 265305. Cllr Kneebone asked how long a temporary closure could last and Cllr Parsons gave the example of one in St Ives which has been closed for 4 years. Cllr Parsons said that he has been very busy since the Elections. Cllr Screech said that the signs at Trekelland Bridge are covered over by vegetation which needs to be cut back. Cllr Parsons said that the cutting of hedges and splays has been reduced as part of Cornwall Council's Climate Emergency Plan.	
7	Public Participation. A member of the public spoke about the alleged breach of planning at Winstead House. Cornwall Council has closed this case and no further action is to be taken. A member of the public asked for confirmation that the planned road safety scheme has been received from Cornwall Council. This was confirmed and it will form part of a public consultation to begin later this month. The member of the public said that he is frustrated that the 'education' has not happened and would like to know what the process is and whether it is the job of the Parish Council to progress it. Cornwall Council has a programme for better driving for business and a team will work with them to enhance better driving practices, Cllr A Parsons said that Cornwall Council has been working through schemes which will go to public consultation. Another member of the public thanked the two gentlemen of the public for pushing forward the speed awareness.	

	<p>A member of the public, a former councillor, asked about the progress on removing her as a signatory for the bank account at HSBC and whether the new Councillors are aware of the budget for speed awareness.</p> <p>A resident of Daws House reported that there have been two accidents at Daws House through the summer.</p>	
8	<p>Response to Public Participation.</p> <p>The Chairman thanked the members of the public for attending.</p>	
9	<p>Planning.</p> <p>a) Planning applications received before the agenda was finalised: PA21/07340, Household Waste Recycling Centre and Refuse Transfer Station, Bangors Road, Pennygillam Industrial Estate, Launceston, Cornwall. Redevelopment of existing refuse transfer station, creation of a vehicle queuing lane and temporary extension to operating hours. The Members discussed the application. The proposal should make waste disposal more efficient. The increased working hours were discussed and there was a query about whether there will be an increase in vehicle movements. It was RESOLVED to support the application, proposed by Cllr Barlow, seconded by Cllr Kneebone with all in favour.</p> <p>b) Planning applications received after the agenda was published: PA21/08008 Land South West of R K Transport Ltd, Kennards House, Launceston, Cornwall. Further extension to external yard for commercial (Use Class B”) premises consented under PA19/03232. It was agreed that the Clerk will ask for an extension so that this application can be discussed at the October meeting.</p> <p>c) Planning decisions notified by Cornwall Council: None.</p> <p>d) Other Planning Matters. None.</p>	
10	<p>Minutes of the meeting held on Wednesday 11th August 2021.</p> <p>It was RESOLVED that the above Minutes are a true record of that meeting. Proposed by Cllr Jasper, seconded by Cllr Butler with all in favour.</p>	
11	<p>Matters Arising from the above Minutes</p> <p>None.</p>	
12	<p>Policies</p> <p>a) Revised Code of Conduct. Copy circulated to Members. It was RESOLVED to adopt the revised Code of Conduct, proposed by Cllr Screech, seconded by Cllr Finnimore with all in favour.</p> <p>b) TOR for Employment Committee. Copy circulated to Members. It was RESOLVED to adopt the Terms of Reference for the Employment Committee, proposed by Cllr Finnimore, seconded by Cllr Jasper with all in favour.</p>	
13	<p>Highway and Footpath Matters.</p> <p>a) Trelinnoe Gardens/Close footpath adoption. Cllr Barlow has put together a draft letter for the residents (circulated). Cllr P Parsons said that he has a questionnaire form from Cornwall Council which can be used at the Coffee Morning to get comments and signatures. Cllr Barlow thanked Cllr P Parsons for cleaning up the path.</p> <p>b) Speed Awareness Campaign. The speed signs have been ordered and should be available for the Coffee Morning, scheduled for Saturday 2nd October, date and time t.b.c., please look at Notice Boards, Newsletter and Website for confirmation.</p>	
14	<p>Winstead House Development. The case has been looked at by Cornwall Council and it has been considered that it is not expedient or in the public interest to pursue formal action in respect of the matter. Case Closed.</p>	

15	<p>Dog Bin. Cllr Butler and Cllr Barlow have walked Tregaller Lane to see where to place the new dog bin. The preferred site is between Stenlakes and The Lodge. Costings will be obtained for this and an additional bin for Daws House.</p>	Clerk
16	<p>Correspondence</p> <p>a) Code of Conduct training from CALC. It was agreed that the Clerk will forward the training module delivered by Cornwall Council to those Councillors that still need to do it.</p> <p>b) A resident of South Petherwin has complained about the damage to a bollard outside their property. Cllr A Parsons will look into this.</p> <p>c) A resident has complained about the smell emanating from Botathan and has also asked about the possibility of the Parish Council purchasing the land at Trecrogo triangle.</p>	Clerk AP
17	<p>Finance</p> <p>a) Payments. It was RESOLVED to make the following payments, proposed by Cllr Finnimore, seconded by Cllr Barlow with all in favour:</p> <ul style="list-style-type: none"> • Chq 100795 – L Coles, Clerk’s salary etc. from July and August • Chq 100796 – HMRC, PAYE for Clerk • Chq 100797 – A Peerless, July toilet cleaning - £56.00 • Chq 100798 – UK Signs (L Coles), purchase of 30mph signs - £456.00 • Chq 100799 – WesternWeb Ltd, purchase and set up of new laptop - £892.80 • Chq 100800 – A Peerless, August cleaning of toilets - £56.00 <p>b) Bank Reconciliations. The Clerk has not received the bank statements from HSBC so has been unable to carry out a reconciliation. However, as at the 1st August 2021 the bank balances stood at a total of £34,900.78.</p> <p>c) Unity Trust Bank Account. It is hoped that the new bank account is set up with Unity Trust by the next meeting.</p>	
18	<p>Any Other Business</p> <p>Cllr Finnimore asked about the position regarding applications for the Clerk’s Post. The deadline is the 15th September and only one application has been received so far. Cllr Kneebone said that the repaired ruts at Kennards House are appalling, worse on the Tregadillet side, and particularly dangerous for motorcycle riders. The Clerk will report to Highways England.</p>	Clerk
19	<p>Items for inclusion in future meetings</p> <ul style="list-style-type: none"> • To appoint a representative from the Parish Council for the Wind Turbine Committee • To consider the possibility of the purchase of the triangle at Trecrogo 	Clerk
20	<p>Date of next meeting</p> <p>The next meeting of South Petherwin Parish Council will be held on Wednesday 13th October 2021 at 7pm in South Petherwin Village Hall.</p>	

There being no further business to transact the Chairman closed the meeting at 20.20 hrs.

Signed.....Chairman

Dated.....