

Minutes of the meeting of South Petherwin Parish Council held on Wednesday 14th July 2021, at 7pm, in South Petherwin Village Hall.

Present: Cllr P Parsons (Chairman), Cllr A Finnimore (Vice Chairman), Cllr J Butler, Cllr A Barham, and Cllr A Jasper

In Attendance: Linda Coles, Locum Parish Clerk, Cllr Adrian Parsons, Cornwall Council.

There were two members of the public present.

Item No		Action By
1	Chairman's opening remarks.	
2	Representations from the Public. Two members of the public attended and both would like to inspect the 2020/21 Accounts. It was arranged that Cllr Barham will preside over the viewing at a mutually agreed time. The Chairman has chased up the bank mandates and HSBC has said that new ones are required to enable the removal of signatories. The Chairman introduced and welcomed the Locum Clerk, Linda Coles.	
3	Apologies from Councillors. Apologies were received from Cllr M Screech and Cllr R Kneebone.	
4	Declarations of Interest. There were no declarations of interest.	
5	Minutes of the Extraordinary Parish Council Meeting 10th June 2021. It was RESOLVED that the Minutes of the meeting held on the 10 th June are a true record, proposed by Cllr Jasper, seconded by Cllr Barham with all in favour.	
6	Matters arising from the above Minutes (not on the agenda). None brought forward.	
7	Planning a) Applications: None b) Pre-Applications: None c) Decisions: PA21/00858, South Petherwin CP School. Approved PA21/01400/PREAPP, Westerleigh, Trecrogo Lane End. Closed –advice given. PA21/01343/PREAPP, West Tregillis, Peredur Trust. Closed –advice given.	
8	Highway and Footpath Matters. a) Trelinnoe Gardens/Close footpath adoption. b) Speeding awareness campaign. The three quotes for the speed awareness signs were discussed. These were all on a like for like basis. It was RESOLVED to accept the quote from UK Sign Shop, proposed by Cllr Barham, seconded by Cllr Finnimore with all in favour. The Clerk will place the order.	Clerk
9	Current and ongoing business. a) Noticeboard. The Chairman will contact local carpenters for quotes. b) NALC Model Financial Regulations. It was RESOLVED to adopt the Financial Regulations, as circulated, proposed by Cllr Finnimore, seconded by Cllr Butler with all in favour. c) Dog bins. This item was deferred until the next meeting. d) Code of Conduct training. Cllr Finnimore will attend training.	Clerk AF
10	New business. a) Flower troughs – toilets. The quotation was discussed and it was RESOLVED to spend up to £100 on the flower troughs, proposed by Cllr Barham, seconded by Cllr Butler with all in favour.	Clerk

	<p>b) Parish Event. The Clerk gave details of the Landmark Tree offer from Cornwall Council as part of the Forest for Cornwall. It was agreed that an application will be submitted for a tree to be planted at the School (to be confirmed). The Parish Event will be an agenda item for the next meeting.</p> <p>c) Bank account. It was RESOLVED to open a bank account with Unity Trust Bank, proposed by Cllr Barham, seconded by Cllr Butler with all in favour. The Clerk will set this up.</p>	<p>Clerk</p> <p>Clerk</p>
11	<p>Finance.</p> <p>a) Bank reconciliation Q1. It was RESOLVED to approve the bank reconciliation for Q1, proposed by Cllr Finnimore, seconded by Cllr Butler with all in favour.</p> <p>b) Bank Statement. Received statements as at July 1st 2021. Current account balance £14,201.60; savings account balance £21,103.01.</p> <p>c) Payments. It was RESOLVED that the following payments are made, proposed by Cllr Barham, seconded by Cllr Butler with all in favour:</p> <ul style="list-style-type: none"> • Tindle Newspapers Cornwall Ltd - £36.00 • Keith Hopper Electrical Ltd - £147.60 • First Choice PCs - £24.00 • Toilet and bus shelter cleaning contract, May and June - £112.00 • EDF Energy - £35.74 <p>Cllr Parsons, Chairman, declared an interest in one of the payments and left the room. It was RESOLVED that Cllr Finnimore, Vice Chairman, took the Chair in Cllr Parsons absence, proposed by Cllr Barham, seconded by Cllr Jasper with all in favour.</p> <p>It was RESOLVED that the following payment be made, proposed by Cllr Barham, seconded by Cllr Butler with all in favour:</p> <ul style="list-style-type: none"> • JAM Sanders, grass cutting - £192.00 <p>Cllr Parsons, Chairman, returned to the meeting and took the Chair.</p> <p>d) Receipts: £0.18p interest had been received for the savings account.</p>	
	<p>Unitary Councillor's Report. The Chairman invited Cllr Parsons to give a report. Cornwall Council is carrying out a review of Town and Parish Council's thoughts on how its business is carried out and what may need changing. Cornwall Council is now holding physical meetings for Planning Committees. There have been complaints about overgrown hedges and verges which Cllr Parsons is forwarding on to Cornwall Council, whose policy is to encourage habitat for wildlife. Recycling bins are back in Cornwall Council car parks but funding for this is limited. The Transport Portfolio holder wants all speed humps to be removed in villages.</p>	
12	<p>Correspondence.</p> <p>a) Email regarding Launceston refuse transfer station. Item for September meeting.</p>	
13	<p>Urgent Items.</p> <p>The Chairman said that the Risk assessment sets out the rules for coming out of lockdown.</p>	
14	<p>Date of next meeting. The next meeting will be held on Wednesday 11th August at 7pm in South Petherwin Village Hall.</p>	

There being no further business to transact the Chairman closed the meeting at 20.05pm

Signed.....Chairman

Dated.....