

MEETING OF SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend an meeting of South Petherwin Parish Council to be held on 14th July 2021 in the Village Hall at 7.00pm. The agenda for the meeting is shown below, please advise the Clerk if you are not able to attend.

All Parishioners are invited to attend the Meeting of the Parish Council with the following caveats:

- do not attend if you have suffered from any symptoms of COVID-19 in the last 14 days.
- you wear a mask for the duration of the meeting (you can remove your mask to speak).
- you sign the register on entry to the meeting (your details will be destroyed after 21 days).
- you sanitise your hands on entry and exit.
- you stay seated throughout the meeting in the seat allocated to you by the Council.
- you inform the Council if you wish to leave the meeting while it is in session to ensure social distancing is maintained.

A risk assessment can be found on the Parish Council pages of the Parish website.

Please note that recording of the meeting is permitted in accordance with Parish Council policies.

RMFrame

Rebecca Frame, Parish Clerk

Email: parishcouncil@southpetherwinpc.org

AGENDA for the Meeting of South Petherwin Parish to be held on the 14th July 2021 at 7.00pm in the Village Hall

1. **Chairman's opening remarks.**
2. **Representations from the Public** (15 minutes in total).
3. **Apologies from Councillors'.**
4. **Councillors' declaration of interest.**
5. **Minutes of the Extraordinary Parish Council meeting 10th June 2021, to be approved.**
6. **Matters arising** from the minutes not appearing elsewhere on the agenda.
7. **Planning**
 - a. Applications: None
 - b. Pre-applications: None
 - c. Decisions:
PA21/00858 APPROVED. Ms Caroline Cragie. South Petherwin CP School.
PA21/01400/PREAPP Closed - advice given. Emma Jasper. Westerleigh, Trecrogo Lane End.
PA21/01343/PREAPP closed – advice given. West Tregillis, Peredur Trust.
8. **Highway & Footpath Matters**
 - a. Trelinnoe Gardens/Close footpath adoption.
 - b. Speeding awareness campaign.
9. **Current & ongoing business**
 - a. Noticeboard.
 - b. NALC Model Financial Regulations.
 - c. Dog bins.
 - d. Code of conduct training.
10. **New business.**
 - a. Flower troughs – toilets.
 - b. Parish event.
 - c. Bank account.

11. Finance

a. Bank reconciliation Q1

b. Bank Statement

Actual at 1st July 2021

Current Account £ 14,201.60

Savings Account £ 21,103.01

Total Balance £ 35,304.61

c. Invoices due for payment – to be approved.

Toilet and bus shelter cleaning contract May £56.00 and June £56.00 £112.00

Cutting of footpaths of South Petherwin £150.00 and Trelinnoe Gardens
footpaths £42.00 (paid to Mr JAM Sanders) £192.00

Toilets NICEIC electrical condition report and repairs,
and PAT testing (paid to Keith Hopper Electrical Limited) £147.60

Email domain yearly registration fee (paid to First Choice PCs) £24.00

Clerk advert 2nd week (paid to Tindle Newspapers Cornwall Limited) £36.00

Toilet utilities (paid to EDF) £35.74

d. Credits received

Saving account interest – HSBC £0.18

12. Correspondence

13. Urgent items

The next meeting will be held on 11th August at 7pm in the Village Hall.