

**SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING (VIRTUAL)**

Minutes of the meeting of the South Petherwin Parish Council 10th March 2021 held, due to COVID19 restrictions, via the video conferencing system Microsoft Teams.	Action
<b>Present:</b> Cllr P Parsons (Chairman), Cllr A Finnimore, Cllr A Jasper, Cllr R Kneebone, Cllr C Powlesland, Cllr D Rogers and Cllr M Screech	
<b>21/029 Chairman’s opening remarks</b> and appointment of Vice Chairman.	
<b>21/030 Representations from Public.</b> One member of the public attended.	
<b>21/031 Apologies.</b> Cllr S Rogers	
<b>21/032 Councillors’ declaration of interest.</b> None	
<b>21/033 Minutes of the Council meeting 10th February 2021.</b> It was proposed by Cllr A Jasper, seconded by Cllr M Screech, that item 21/028 should read internal not external audit, all were in favour. It was proposed by Cllr A Finnimore, seconded by Cllr R Kneebone, that the minutes, with this amendment, be accepted, 6 Cllrs were in favour and 1 Cllr abstained, proposal passed.	Clerk
<b>21/034 Matters arising from the minutes not appearing elsewhere on the agenda.</b> None	
<b>21/035 Planning</b> a. Applications: <b>PA21/00858</b> Replacement of the pitched and flat roofs to the main school building and installation of temporary classroom and toilet blocks. South Petherwin CP School PL15 7LE. Ms Caroline Cragie Cornwall Council. It was proposed by Cllr D Rogers, seconded by Cllr C Powlesland, that the application be supported, all were in favour. b. Pre-applications: None c. Decisions: <b>PA20/10119 APPROVED</b> Tregaller Works Road from Junction North West of Trehurden to Tregaller Lane. Mr P Stenlake. <b>PA20/11401 APPROVED</b> Land south of DB Self-Storage (overflow Car Park of the former Kensey Foods Site) Pennygillam Industrial Estate. Nick and Rob Berryman. <b>PA20/10665 Granted (CAADs, PIPs and LUs only).</b> Howldrevel. Mrs Amy Jasper. <b>PA20/11547 APPROVED</b> 1 East Park. Mr Kevin Hatch.	
<b>21/036 Highways &amp; Footpaths Matters</b> a. Trelinnoe Gardens/Close footpath adoption. A Definitive Map Modification Order had been submitted to Cornwall Council, awaiting results. b. Pennygillam culvert and fence. Cornwall Council required a second quote to replace the fence. NB the new fence is now in place. c. Community Network Highways Fund. The second online consultation to extend the proposed parking restrictions was now complete. There was a conflict of results; the first consultation had been supported by parishioners the second consultation had not been supported. Parishioner’s views would be sought at the April. NB post the Parish Council meeting Cormac had confirmed they would be going ahead with the parking restrictions proposed in the initial consultation, any further restrictions would need to be reapplied for in the next round of funding. d. Speed awareness campaign. A ‘30 mph slow down’ sign design was shown at the meeting by the Chairman. Different sizes and prices were to be investigated. The Chairman would work with the speed awareness group to generate an information leaflet to be delivered with the Parish Magazine.	Chairman
<b>21/037 Current &amp; ongoing business</b> a. Toilets. Three quotes for the electrical check had been received, it was proposed by Cllr C Powlesland, seconded by Cllr D Rogers, that Keith Hopper Electrical would be asked to carry out the work, all were in favour. b. Noticeboards. One quote to carry out the repair work had been received, two more quotes would be obtained. c. Employment Committee. A date for the next meeting was to be set. d. LMP contract. Confirmation was required regarding the LMP contract and boundary changes. NB it has been confirmed, for administrative reasons, that the LMP 2021/22 contract will not incorporate boundary changes. It was proposed by Cllr D Rogers, seconded by Cllr A Finnimore, that an advert would be placed in	Clerk Chairman

the Parish magazine and the Cornish & Devon Post seeking expressions of interest to carry out the requirements of the LMP Contract for South Petherwin Parish Council, all were in favour. e. Waste bin Tregaller Lane. The cost of installing and maintaining a waste bin was to be investigated with Cornwall Council prior to obtaining quotes from suppliers.																			
<b>21/038 New business</b> Elections 2021. A timeline of the 6th May elections would be published in the Parish magazine along with how to apply to be a Councillor.	Clerk																		
<b>21/039 County Councillor's Report.</b> The woodland management plans for Pennygillam Industrial Estate are progressing. Census Day is 21st March can be submitted online or by post. Parish Councils have to make a contribution to new waste bins in the Parish, Cornwall Council no longer pay. Houses in South Petherwin Parish (located along the old A30 in Tregadillett) have been moved to St Thomas Parish as part of the Community Governance Review.																			
<b>21/040 Correspondence.</b> a. Woodland Management Plan Pennygillam. A meeting would be arranged with Cornwall Council Forestry Team, Forest for Launceston and Launceston Community Link Officer to discuss the proposal. b. Freedom Of Information request. A FOI was requested asking when Cllrs completed their Code of Conduct training. Other questions were asked within the FOI request, these queries would be answered after the 2020/2021 audit.	Clerk Clerk																		
<b>21/041 Finance.</b> a. Bank Statement <span style="float: right;">Actual as at 1st March 2021</span> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Current Account</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">£12,333.53</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Savings Account</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">£21,102.32</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Total Balance</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">£33,435.85</td> <td></td> </tr> </table> b. Invoices due for payment – to be approved. <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Parish Clerk</td> <td style="text-align: right;">£205.40</td> </tr> <tr> <td style="padding-left: 20px;">Toilet and bus shelter cleaning</td> <td style="text-align: right;">£56.00</td> </tr> </table> c. Credits received <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Saving account interest – HSBC</td> <td style="text-align: right;">£0.18</td> </tr> </table> It was proposed by Cllr D Rogers, seconded by Cllr P Parsons, that the invoices be paid, all were in favour.	Current Account		£12,333.53		Savings Account		£21,102.32		Total Balance		£33,435.85		Parish Clerk	£205.40	Toilet and bus shelter cleaning	£56.00	Saving account interest – HSBC	£0.18	Clerk
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<b>21/042 Urgent items.</b> a. The projector would be tested ahead of the return to physical Parish Council meetings. PAT testing of Parish Council electrical equipment would also be carried out. b. Trekelland Bridge had been repaired. c. A request had been made to use the village phone box to display an art project. It was agreed that this could go ahead. d. The 2021 via Microsoft Teams, to be advertised in the Parish Magazine and on noticeboards. e. CALC had indicated they would be issuing an approved auditor list, the Parish Council would wait for this list to be published before appointing an auditor. f. The Parish Clerk handed in her resignation.	Clerk Clerk																		

There being no further business the meeting closed at 8.21pm.

The next meeting would be held on 14th April 2021 via the video conferencing system Microsoft Teams. For further details please contact the Parish Council Clerk parishcouncil@southpetherwinpc.org