

SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING (VIA VIDEO CONFERENCING SYSTEM)

Minutes of the meeting of the South Petherwin Parish Council on 12th August 2020 held, due to COVID-19 restrictions, via the video conferencing system Zoom.

Present: Cllr P Parsons, Cllr R Jeffery, Cllr C Powlesland, Cllr D Rogers, Cllr S Rogers and Cllr M Screech
20/088 Chairman's opening remarks and welcoming address.

20/089 Representations from Public. Three members of the public participated.

Daw's House & South Petherwin Speed & Road Safety Concerns report had been received from the Transport & Infrastructure Service at Cornwall Council following a site meeting with residents and the Parish Council on 30th June. The report had not yet been sent to parish residents, awaiting release from South Petherwin Parish Council.

The Launceston Medical Centre expansion is due for completion in Feb 21, slightly delayed due to COVID-19. A large flu injection programme for the over 50s, key workers and the vulnerable is to be put in place for the winter.

20/090 Apologies: Cllr A Finnimore, Cllr A Jasper, Cllr R Kneebone and Cllr S Vernon.

20/091 Councillors' declaration of interest. Cllr P Parsons declared an interest in the Churchyard Grants.

20/092 Minutes of the Council meeting 8th July 2020. It was proposed by Cllr D Rogers, seconded by Cllr C Powlesland, that the minutes of the Parish Council meeting held on 8th July be approved, one Cllr abstained and five Cllrs were in favour.

20/093 Matters arising from the minutes not appearing elsewhere on the agenda. None.

20/094 Planning

- a. Applications: None
- b. Pre-applications: None
- c. Decisions: None
- d. Other:

Treguddick Manor. The Managing Director of English Spirit at Treguddick Manor and the Enforcement Officer were now in contact. **Item closed.**

20/095 Finance

a. Audit. The Annual Governance and Accountability Return 2019/20 was now complete. It was proposed by Cllr M Screech, seconded by Cllr R Jeffery, that a Reserve of £5000 be allocated to the South Petherwin speed awareness campaign, all were in favour.

It was proposed by Cllr R Jeffery, seconded by Cllr M Screech, that the Certificate of Exemption be signed, all were in favour.

The Section 1 Annual Governance Statement 2019/20 Accounting Statements for the year ended 31 March 2020 were read out. It was proposed by Cllr P Parsons, seconded by Cllr S Rogers, that the Accounting Statements be approved, all were in favour.

The Year ending 31st March 2020 figures were read out and it was proposed by Cllr D Rogers, seconded by Cllr R Jeffery, that these figures, which form part of Section 2 – Accounting Statements 2019/20 be approved, all were in favour.

The Annual Governance and Accountability Return documents would be published on the Parish Council pages of the Parish website. The Notice of Public Rights to view the documents would commence from 31st August 2020 and end 12th October 2020. A risk assessment for public viewing would be carried out.

b. Bank Statement	Actual as at 1 st August 2020
Current Account	£ 10,852.71
Savings Account	<u>£ 11,101.29</u>
Total Balance	£ 21,954.00

c. Invoices due for payment – to be approved.

Parish Clerk – R Frame £200.00

Toilet and bus shelter cleaning – A Peerless £56.00

(renewed public liability insurance document received, valid to 16th July 2021)

Defibrillator annual support plan - Community Heart Beat (£135.00 agreed at July meeting was incorrect)	£151.20
Email domain 1 year registration – First Choice PCs	£24.00
Toilet utility (electric) - EDF	£37.80
Toilet utility (water) – South West Water	£28.20
Annual internal audit – M Barriball Bookkeeping Services	£63.75
d. Credits received	
Saving account interest – HSBC	£0.09

It was proposed by Cllr P Powlesland, seconded by Cllr D Rogers, that the invoices be paid, all were in favour.

20/096 Highways & Footpaths Matters

- Trelinnoe Gardens/Close footpath adoption. The land registry title required was not available so an official search of the index map application form had been submitted.
- Pennygillam culvert and fence. No further update.
- Community Network Highways Fund - online consultation. Update provided by the County Councillor after the meeting - the consultation would begin on 30th August.
- Speeding traffic. It was proposed by Cllr D Rogers, seconded by Cllr M Screech, that the Daw's House & South Petherwin Speed & Road Safety Concerns report from Transport & Infrastructure Service, Cornwall Council be adopted, released to residents and published on the website <https://www.villageroadsafety.co.uk/services>, all were in favour.
- Pennygillam fly tipping, litter and hedge. A date for a site visit would be confirmed.
- Dog fouling. A new contract should now be in place, a bin quote would be obtained.

20/097 Current & ongoing business

- Toilets. The required door locks, and paper towel and soap dispensers were due to be fitted shortly, once signage was in place the toilets would reopen.
- Stage 4 Community Governance Review. It was proposed by Cllr M Screech, seconded by Cllr S Rogers that the Parish Council accept the Community Governance Review Panels recommendations that were put to full council, and agreed, in December 2019, all were in favour.

20/098 New business

- SUEZ – Launceston HWRC planning proposals presentation to the Parish Council. Date to be confirmed.
- Launceston Community Network Climate Change Working Group. Cllr R Jeffery attended a virtual meeting on Thursday 9th July where a representative from Forest for Cornwall held a discussion on public access to woods and forest. The wooded area in Pennygillam Industrial Estate was discussed, updates to follow.

20/099 County Councillor's Report The County Councillor sent his apologies.

20/100 Correspondence. None

20/101 Urgent items.

- Confirmation had recently been received that Parish Councils, who are eligible for Small Business Rates Relief, could apply for the Business Rates COVID-19 grant payment. It was proposed by Cllr D Rogers, seconded by Cllr C Powlesland, that the Parish Council apply for this grant payment, all were in favour
- People in Cornwall whose home or business is not covered by the current Superfast Cornwall programme plans for receiving fibre broadband could be eligible for up to £1,500 towards reliable superfast broadband in the next year as part of the Government's Broadband Upgrade Fund. The registration website is not working and this will be investigated.
- The County Councillor would be asked to comment on poor visibility at road junctions due to uncut hedgerows and to clarify if the responsibility of hedgerow cutting now sat with Cornwall Council Environment Department.

The Chairman, Cllr P Parsons, declared an interest and left the meeting. It was proposed by Cllr D Rogers, seconded by Cllr S Rogers, that the vice-chair, Cllr R Jeffery, take the Chair, all were in favour.

- d. Annual Churchyard grants. It was decided that this would be discussed at next month's meeting.
- e. The A30 at Treburyse to Tregadillet. The pavement was greatly constricted by the hedge with brambles encroaching onto the pavement. This would be reported again.

There being no further business the meeting closed at 20.34pm.

The next meeting would be held on 9th September 2020 via a video conferencing system.

For further details please contact the Parish Council Clerk.

parishcouncil@southpetherwinpc.org