

SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING (VIA VIDEO CONFERENCING SYSTEM)

Minutes of the meeting of the South Petherwin Parish Council on 8th July 2020 held, due to COVID-19 restrictions, via the video conferencing system Zoom.

Present: Cllr P Parsons, Cllr A Finnimore, Cllr A Jasper, Cllr R Kneebone, Cllr C Powlesland, Cllr D Rogers, Cllr M Screech and Cllr S Vernon.

20/074 Chairman's opening remarks and welcoming address.

20/075 Representations from Public. James Lawrence, the general manager of English Spirit distillery, updated the meeting on the work being undertaken at Treguddick Manor. The build for the visitor centre, with shop and café, is underway but the opening has been postponed to Spring 2021 due to COVID-19 restrictions. By the end of September the main structure will be complete. There are concrete based temporary structures (workshop and toilet) and a demountable caravan, on site. Contact James Lawrence james@englishspiritdistillery.com for further information.

20/076 Apologies: Cllr R Jeffery and Cllr S Rogers.

20/077 Councillors' declaration of interest. Cllr M Screech declared an interest in PA20/04541 and Cllr P Parsons declared an interest in the appointment of an auditor.

20/078 Minutes of the Council meeting 10th June 2020. It was proposed by Cllr M Screech, seconded by Cllr S Vernon, that the minutes of the Parish Council meeting be approved, all were in favour.

20/079 Matters arising from the minutes not appearing elsewhere on the agenda. None.

20/080 Planning

a. Applications:

Cllr M Screech declared an interest and left the meeting.

PA20/04541 Application for residential development of 141 units, associated roads/footways, landscaping and infrastructure. Land at Link Road. Treveth Holdings LLP.

Cllr S Vernon proposed, seconded by Cllr P Parsons, that the application be conditionally supported providing the following is addressed:

- no access onto the B3254 unless improvements (widening) are made
- improved cycle and pedestrian walkways to link with the parish
- potential improvements must be made to the crossings at Pennygillam roundabout (at the B3254 from Pennygillam Industrial Estate and crossing the Link Road)
- environmental concerns regarding the removal of hedgerows
- affordable housing should predominantly be local housing that is restricted to people with connections in the surrounding parishes. All were in favour.

Cllr M Screech returned to the meeting.

b. Pre-applications:

PA20/01167/PREAPP Pre-application advice to add an entrance to the existing one approximately 70 (No.) metres further along the road. David Sandercock, Maen Karne, Kennards House PL15 7EZ.

c. Decisions:

PA20/00826/PREAPP Land West of Kensey Foods Pennygillam Way **Closed - advice given**

PA19/09574 APPROVED Demolition and replacement of an agricultural building on land South of Tredown Farm. Mr L Greenwood. A parishioner highlighted that new plans had been submitted but the Parish Council had failed to comment prior to a decision being made by the Planning Department. The Parish Council would put in place improved measures to track on-going planning applications in order that opportunities to comment were not missed.

d. Other:

PA19/11207 Notification of appeal. The Parish Council supported this application in February 2020 under the provisos that the land was not contaminated and that there was a suitable mixture of housing, these comments remain extant.

Treguddick Manor Parishioner comments had been received regarding development at the site. English Spirit agreed to provide the Parish Council with an update from Cornwall Council Planning by Wednesday 15th July, all were in favour.

20/081 Finance

a. Q1 bank reconciliation It was proposed by Cllr S Vernon, seconded by Cllr A Jasper, that the reconciliation be signed as correct, all were in favour.

b. Audit

Cllr P Parsons declared an interest and left the meeting, it was agreed that Cllr D Rogers take the Chair.

Five quotes to carry out the South Petherwin Parish Council audit for the FY 2019/20 AGAR had been received. It was proposed by Cllr C Powlesland, seconded by Cllr A Finnimore, that, due to a competitive hourly rate and her experience of carrying out similar audits for other Parish Councils, Mary Barriball be asked to carry out the audit, all were in favour.

Cllr P Parsons returned to the meeting and retook the Chair.

c. Bank Statement	Actual as at 1 st July 2020	
Current Account		£ 10,597.48
Savings Account		<u>£ 11,101.20</u>
Total Balance		£ 21,698.68

d. Invoices due for payment – to be approved.

Parish Clerk – R Frame	£200.00
Toilet and bus shelter cleaning – A Peerless	£56.00
Data protection annual fee - ICO	£40.00
Defibrillator annual support plan - Community Heart Beat	£135.00
Shed rent - Parochial Church Council of South Petherwin	£50.00
Scarecrow event – Parish Magazine Printing	£29.07
Title Registry - HM Land Registry (to be paid online by the Clerk)	£3.00

e. Credits received

Saving account interest – HSBC	£0.96
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It was proposed by Cllr R Kneebone, seconded by Cllr D Rogers, that the discussion on the payments of the defibrillator annual support plan and title registry be moved to later in the meeting, all were in favour.

It was proposed by Cllr D Rogers, seconded by Cllr A Jasper, that the invoices, except Community Heart Beat and HM Land Registry, be paid, all were in favour.

20/082 Highways & Footpaths Matters

a. Trelinnoe Gardens/Close footpath adoption. It was proposed by Cllr R Kneebone, seconded by Cllr A Jasper, that the Clerk be approved to pay the land registry fee up to £25 to verify ownership of the footpath, all were in favour.

b. Pennygillam culvert and fence. No further update.

c. Community Network Highways Fund - online consultation. No further update.

d. Speeding traffic. A meeting of stakeholders, including Cornwall Council Local Transport and Road Safety department and Devon and Cornwall Police, took place on 30th June at Daws House. The group discussed the speeding problem through the village, in particular the traffic at Daws House and passing the Methodist Church. Cornwall Council agreed to provide available traffic speed data and feedback on the meeting by 28th July. The next Local Community Network (LCN) Panel meeting on the 16th July would be dedicated to the issue of speeding traffic, Cllr M Screech agreed to provide an update on South Petherwin Parish Council speed awareness activity to the LCN. It was proposed by Cllr S Vernon, seconded by Cllr A Jasper, that the parish council speed awareness strategy to work with local parishioners and stakeholders to raise awareness of, and take action against, speeding traffic and to

improve highway safety be supported, all were in favour. All stakeholders would be updated with Parish Council speed awareness activity as required.

- e. Pennygillam fly tipping, litter and hedge - a site visit. No further update.
- f. Dog fouling. Still awaiting new contract to obtain bin quote.

20/083 Current & ongoing business

- a. Toilets. Government advice urges Parish Councils to open public toilets and advice from Cornwall Council and CALC had been provided on how to risk assess the opening and use of public toilets. It was proposed by Cllr S Vernon, seconded by Cllr M Screech, that the toilets be opened once the following was in place. Soap and hand towel dispensers would be installed and the appropriate signage, with a record of cleaning, would be displayed. A lock would be fitted to the external door of the main toilet to ensure only one person, or family group, enter the toilet at a time. The risk assessment would be cleared with the Insurance Company and a copy would be displayed in the toilets and on the parish website, all were in favour.
- b. Defibrillator. It was proposed by Cllr A Jasper, seconded by Cllr R Kneebone, that the annual fee of £135 for the defibrillator annual support plan be paid to Community Heart Beat, all were in favour.

20/084 New business

- a. Councillor Advocate Scheme. Cllr D Rogers was nominated as the Parish Council's representative.
- b. Proposal that the Parish Council start their own Facebook page. The new parish website provides an opportunity to promote Parish Council activity. It was proposed by Cllr D Rogers, seconded by Cllr C Powlesland, that the possibility of a Parish Council Facebook page be revisited in 6 months, all were in favour.
- c. Parish website Councillor photos. Cllrs would respond to the Clerk.
- d. South Petherwin COVID-19 support group. It was proposed by Cllr D Rogers, seconded by Cllr M Screech, that the Parish Council take on the ownership of the South Petherwin COVID-19 support group, all were in favour. The Group has been scaled down for now but remains ready to become re-energised should it be needed. South Petherwin Parish Council Chairman thanked everyone involved in the group for their time and continued support.
- e. Launceston Southern Growth Area Concept Plan: public consultation. Councillors comments should be sent to the Clerk.

20/085 County Councillor's Report

60% of public toilets in Cornwall are now open but people are reluctant to use them even when open. The next meeting of the Launceston Climate Change group will take place on 9th July 6-7pm and the next Local Community Network (LCN) Panel meeting on the 16th July would discuss the problem of speeding traffic in the area.

20/086 Correspondence

- a. There would be no weed spraying contract this year due to Cornwall Council's reduced use of chemicals.
- b. Launceston Climate Change Action Group would meet on 9th July 2020.
- c. Citizens Advice advisors and meeting places were required.

20/087 Urgent items.

The footpath from Treburyse Farm to Tregadillett required clearing, the Clerk would report this.

There being no further business the meeting closed at 9.17pm.

The next meeting would be held on 12th August 2020 via a video conferencing system.
For further details please contact the Parish Council Clerk.
parishcouncil@southpetherwinpc.org