

SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING (VIA VIDEO CONFERENCING SYSTEM)

Minutes of the meeting of the South Petherwin Parish Council on 13th May 2020 held, due to COVID-19 restrictions, via the video conferencing system Jitsu.

Present: Cllr P Parson, Cllr R Jeffery, Cllr A Jasper, Cllr R Kneebone, Cllr C Powlesland, Cllr D Rogers, Cllr S Roger, Cllr M Screech and Cllr S Vernon.

Apologies: None

20/045 Chairman's opening remarks and Councils decision to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings until 7th May 2021 or the repeal of legislation whichever is the earlier. It was proposed by Cllr P Parsons, seconded by Cllr S Vernon, that the supplementary Standing Orders be adopted, 9 Cllr's were in favour and one Cllr abstained.

20/046 Representations from Public. None.

20/047 Apologies from the Councillors. None.

20/048 Councillors' declaration of interest. Cllr D Rogers declared an interest in the Launceston Medical Centre PPG PPE appeal, Cllr P Parsons and Cllr S Vernon declared an interest in the Parish Magazine funds request.

20/049 Minutes of the Council meeting 11th March 2020. It was proposed by Cllr S Vernon, seconded by Cllr S Rogers, that the minutes of the Parish Council meeting be approved, all were in favour.

20/050 Parish Council record of decisions 4th April 2020. It was proposed by Cllr P Parsons, seconded by Cllr R Jeffery, that the record of decisions be approved, 6 Cllrs were in favour and 2 Cllrs abstained.

20/051 Matters arising from the minutes not appearing elsewhere on the agenda. None.

20/052 Planning

a. Applications:

PA20/02697 Demolition of existing extension to the rear of the property and extend the current kitchen over and beyond this footprint for use as a dining room. The existing extension measures 3.5 x 3.2 m. The proposed extension measures 5.9 x 4.m. 2 Tiny Meadows, South Petherwin PL15 7JD. Ms Julie Mitchell. This application had been **APPROVED** by Cornwall Council Planning ahead of the meeting. It was proposed by Cllr P Parsons, seconded by Cllr S Vernon, that this application be supported, 6 Cllrs were in favour and 3 Cllrs abstained. Cornwall Planning would be contacted to request that consultee comments are received before a decision is made.

PA20/03066 Conversion of dwelling into two dwellings to include conversion of garage and replacement of single-storey rear extension. 2 Church Walk, South Petherwin. Mr Sobey. It was proposed by Cllr M Screech, seconded by Cllr D Rogers, that the application be supported with the proviso that the legal ownership of the proposed car parking spaces, and amenity, be confirmed. If this cannot be confirmed the Parish Council retract their decision and would not support this application, all were in favour.

b. Pre-applications: none.

c. Decisions:

PA20/00431 APPROVED Frog & Bucket South Petherwin Mr Christopher Ubee.

PA20/01403 APPROVED West Honiton South Petherwin Mr and Mrs J Frame.

20/053 Finance

a. EOY accounts. It was proposed by Cllr P Parsons, seconded by Cllr A Jasper, that the EOY accounts be signed, all were in favour. It was to be clarified if signing of the accounts and minutes must be carried out at the next full council meeting and not by the Chairman alone.

b. Audit. Ministry of Housing, Communities and Local Government has revised the publication date for final, audited, accounts to 30 November 2020 for all local authority bodies. Local authorities must commence the public inspection period on or before the first working day of September 2020. Cllrs were requested to forward to the Clerk suggestions of companies, or individuals, who could carry out the audit.

c. Bank Statement

Current Account	Actual as at 1 st May 2020	£ 13,191.44
Savings Account		<u>£ 11,098.42</u>
Total Balance		£ 24,289.86

Signed

Date

d. Invoices due for payment	
Parish Clerk – R Frame	£207.80
Toilet and bus shelter cleaning – A Peerless	£56.00
Toilet utilities – South West Water	£28.84
Insurance – Zurich	£559.38
e. Credits received	
Precept - Cornwall Council	£4,066.27
Saving account interest – HSBC	£1.88

It was proposed by Cllr D Rogers, seconded by Cllr A Jasper, that the invoices be paid, all were in favour.

20/054 Highways & Footpaths Matters

- a. Trelinnoe Gardens/Close footpath adoption – quote for repair work. This is with Cormac Estimating section and was being hastened.
- b. Pennygillam culvert and fence. Cornwall Council was appointing a contractor to carry out the culvert survey, no further updates on the replacement fence.
- c. Community Network Highways Fund - online consultation. Cormac Engineering Design Group was still working on this, it is hoped the consultation would be live in the next few weeks/month.
- d. Speeding traffic - traffic speed survey. A deployment date was being hastened by Cormac.
- e. Pennygillam fly tipping, litter and hedge - a site visit. Cormac had requested an inspection of the site so that notice to cut back or clear up could be served as necessary.
- f. 40 mph sign Daws House - the 40 mph sign incorrectly painted on the road had now been corrected with a 30 mph roundel.
- g. Hill to Petherwin Water - water on the road. Investigations would be carried out regarding the spring and the existing drainage line.
- h. Dog fouling. The dog warden has been asked to visit South Petherwin again when viable to do so and advice had been sought regarding the most effective signage. Quotes for new bins would be requested. There had also been a request for bins for dog waste on Tregaller Lane - on the footpath to Tregadillett that runs past The Lodge and on Tregaller Lane - on the wide verge just past The Lodge.
- i. Trekelland bridge. The renewal of the white lines at Trekelland bridge had been carried out.

20/055 Current & ongoing business

- a. COVID-19. It was proposed by Cllr D Rogers, seconded by Cllr P Parsons, that V2 of South Petherwin Parish Council COVID-19 decision making policy be agreed with the addition of 'or a rescheduled Annual Meeting of the Parish Council (AGM) is held, whichever is sooner' after the sentence 'The regulations remain in place until 7th May 2021' in the first paragraph, all were in favour.
- b. Toilets and bus shelters. New guidance received provided Councils the option to re-open toilets for the use, in particular, of key-workers (carers, delivery drivers etc). It had been decided to reopen South Petherwin toilets once risk assessments for cleaning, and use, of the toilets had been carried out and when hand-dryers and soap dispensers had been installed. One quote for the installation of hand-dryers had been received, quotes from 2 more electricians would be sought.
- c. SPED. Cllr S Vernon would continue to carry out the weekly checks. Angela Peerless had agreed to take on this duty once COVID-19 restrictions had been lifted.
- d. Community Governance review. Stage 3 submission complete, nothing further heard.
- e. Placement of a new parish seat. This item would be revisited once restrictions had been lifted.
- f. Parish fun day 2020. A Scarecrow trail would take place from 23rd May 2020 with the theme 'thank you key workers'.
- g. Church lights. A quote for work has not yet been received.

20/056 New business

Cllr D Rogers declared an interest and left the meeting.

- a. Launceston Medical Centre PPG – funds for PPE appeal. The South Petherwin (wind turbine) Community Fund had already donated £500 to this appeal. It was proposed by Cllr C Powlesland, seconded by Cllr S Rogers, that £400 be donated to the PPG for the purchase of PPE, all were favour. The funds would be returned if not required.
Cllr D Rogers returned to the meeting.

Cllr P Parsons and Cllr S Vernon left the meeting.

It was proposed by Cllr D Rogers, seconded by Cllr M Screech, that Cllr R Jeffery take the chair, all were in favour.

b. South Petherwin Parish magazine - support to businesses advertising. It is proposed by Cllr D Rogers, seconded by Cllr R Jeffery, that the Parish Council donate £316.50 to the Parish magazine to allow businesses to advertise free of charge for the next two issues, all were in favour.

Cllr P Parsons and Cllr S Vernon returned to the meeting. It was proposed by Cllr M Screech, seconded by Cllr D Rogers, that Cllr P Parsons retake the chair, all were in favour.

c. Telephone box. It was proposed by Cllr C Powlesland, seconded by Cllr D Rogers, that the request to use the telephone box as a book exchange not be supported for the protection of the community due to the risk of COVID-19 transmission. Once restrictions were lifted the Parish Council would be very keen to investigate the use of the telephone box for a book exchange, all were in favour.

20/057 County Councillor's Report. The County Councillor was unable to join the meeting but provided an update after the meeting therefore the following was not read out at the meeting but is included in the minutes for completeness:

South Petherwin Parish Council is one of the first Parish Councils to hold meetings online. The local network Cornwall Council members meet online every Wednesday at 1 pm and that is going well. 1200 Cormac staff are coming out of furlough and starting work again. Concerns have been raised why furlough when road works could have taken place during a time when there would have been little disruption to road users. Waste collection, fire, police and ambulance services have been working as normal providing an unprecedented service to the public.

Waste tips open next week, the last number on your car registration indicates if you go on an even or odd calendar day. No vans and no recycling will be accepted and there will be no help with unloading. Sadly all the residential homes in Launceston have declared a case of COVID-19 and testing of staff and patients has been sporadic

The network members have raised concerns about the West side of the proposed housing development on the Link Road especially if Cornwall Council sell the site on, will the B3425 not get the widening required.

Cornwall received the largest grant for small businesses of £260m and Cornwall Council have sent out £220m to local businesses. Cornwall was congratulated on how well they have done but £40m has still not been allocated.

Kennards House planning application has not moved forward as Sport England are still not satisfied even though Kivells have stated that the cricket field can remain in situ, there are issues over services and access.

20/058 Correspondence

a. Bees Trees and Garden Services village plant sale - complaint regarding obstruction of junction. The next plant sale would take place in The Frog and Bucket car park on 16th May 2020.

b. Treveth Holdings online session with local Cornwall Councillors, LTC and South Petherwin Parish Council with regards to the Link Road Development. Cllrs P Parsons, D Rogers and S Vernon attended this preliminary meeting, a positive start with more detail to follow.

20/059 Urgent items.

a. Video conferencing systems. It was decided that the video conferencing system Microsoft Teams would be trialled at the June Parish Council meeting. The Parish Clerk was authorised to pay the required fee for one month.

b. Village and Methodist halls. The hall committees would be contacted to discuss the requirement for a grant during the restriction period.

There being no further business the meeting closed at 8.43pm.

The next meeting would be held on 10th June 2020 via the video conferencing system Microsoft Teams. For further details please contact the Parish Council Clerk.
parishcouncil@southpetherwinpc.org