

## Bank reconciliation – pro forma

Name of smaller authority: South Petherwin Parish Council

County area (local councils and parish meetings only): Cornwall

### Financial year ending 31 March 2018

Prepared by Rebecca Frame, Parish Clerk

Date 13 June 2018

	£
Balance per bank statements as at 31 March 2018	13,627.75
Petty cash float (if applicable)	
Less: any un-presented cheques at 31 March 2018	
Add: any un-banked cash at 31 March 2018	
Net balances as at 31 March 2018 (Box 8)	13,627.75

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

#### **CASH BOOK:**

Opening Balance 1 April 2017 (Prior year Box 8)	10,648.44
Add: Receipts in the year	9,533.79
Less: Payments in the year	6554.48
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	13,627.75

(See [example](#) for guidance if required)