

SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 14<sup>th</sup> September 2016 in the Village Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the Parish Council meeting at 7.30pm. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.



**Alison Barham, Parish Clerk**

Pentreve, South Petherwin PL15 7JA Tel: 01566 772596 Email: parishcouncil@southpetherwinpc.org

**AGENDA & Briefing Notes for the Meeting of the Parish Council to be held on the 14<sup>th</sup> September 2016  
in the Village Hall at 7.30pm**

- 1 **Representations from Public** (15 minutes allowed in total).
- 2 **Apologies from the Councillors.**
- 3 **Councillors declaration** of interest.
- 4 **Minutes of the Council** meeting of the Parish Council meeting of the 13<sup>th</sup> July 2016 & 10<sup>th</sup> August 2016 to be approved.
- 5 **Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 **Planning**  
**Applications Received:**  
**PA16/07826 Replacement windows, reorientation of staircase etc. Ms N Archer.**  
**PA16/07827 Listed building consent for above. Ms N Archer.**  
**Decisions:**  
**PA16/06919 Hamblys (Whitstone) Ltd Pennygillam Way.** Application for a non-material amendment to reduce shed size and relocate nearer to boundary for (PA15/05096). Mr Steve Barrett. Not acceptable as amendment.  
**Pre-applications:** None.  
**Appeals:** None.
- 7 **Employment Committee:** nothing to report.
- 8 **Highways & Footpaths Matters:**
  1. **SpeedVisor report.** Enforcement at East end of B3254?
  2. **Tiny Meadows footpath:** maintenance hierarchy & classification.
  3. **Access out of School Hill on to main road.** Advanced warning signs, date tbc.
  4. **Trekelland Bridge.** Update.
- 9 **Current & ongoing business**
  1. **Noticeboards:** update.
  2. **Standing Orders:** Review is on-going.
  3. **Risk Assessment.** Updated risk assessment.
  4. **Local Devolution Fund:** update.
  5. **Public conveniences** water leak. Update & costs.
  6. **Youth Projects & Skatepark Autumn event.**
  7. **Councillor vacancy.**
  8. **Highways England response re Plusha Junction.**
- 10 **New business:**
  1. **LMP (Local Maintenance Partnership) review of footpaths to be cut.**

2. Minutes to be returned to Records Office.
3. Training on Better Understanding of Planning Process (Councillors & Clerks).
4. CiLCA qualification for Clerk.
5. Payment for toilet cleaning contractor.
6. Pathways in church yard.

**11 County Councillor's Report.**

**12 Correspondence - as attached.**

**13 Finance**

1. Audit update.
2. Monthly budget review.
3. Bank signatories.

<b>Bank Statement</b>	<b>Estimated</b>	
<b>Current Account</b>	<b>Balance 1st September 2016</b>	<b>£ 6,539.37</b>
<b>Savings Account</b>		<b>£ 1,059.15</b>
<b>Total Balance</b>		<b>£ 7395.51</b>

**Receipts**

VAT reclaim £ 203.01

**Invoices**

Local Maintenance Partnership £ 252.00

**Invoices due for payment**

A Peerless cleaning August £ 56.00

Parish Clerk payment £ 200.62

(Salary 1 month £180.62. Expenses £20)

J Sanders Trelinnoe footpaths £ 42.00

Cormac weed treatment £ 190.18

**14 Urgent items**

**Items of Information**

Next meeting will be on 12th October 2016 in the Village Hall.