

SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 14th June 2017 in the Village Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the Parish Council meeting at 7.30pm. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.

Parish Clerk

Email: parishcouncil@southpetherwinpc.org

AGENDA & Briefing Notes for the Meeting of the Parish Council to be held on the 14th June 2017 in the Village Hall at 7.30pm.

- 1 **Representations from Public** (15 minutes allowed in total).
- 2 **Apologies from the Councillors.**
- 3 **Councillors declaration** of interest.
- 4 **Minutes of the Council** meeting of the Parish Council meeting of the 17th May 2017 to be approved.
- 5 **Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 **Planning**
Applications Received:
PA17/03897 Erection of conservatory on rear of property. Existing wall taken down and rebuilt to form external side of new structure. Other two walls and roof all glass. Patio doors from existing barn to conservatory already in situation. Gardeners Cottage Tremeale South Petherwin Launceston. Mr Peter Stevenson.
PA17/04965
Change of use from dwellinghouse (Class C3) to residential care home (Class C2) for up to five residents
Location - Beaumist Trebursye Gardens Trebursye Launceston
Applicant - Dunhall Property Ltd
Grid Ref - 231218 / 83443
Pre-applications: None.
Decisions:
PA17/02011 Mr A Finnimore. Extension to existing commercial building & siting of portacabin.
Approved.
Appeals: None.
- 8 **Finance**
 1. External audit for 2016/17: all information sent to auditors.
 2. Grant application for Big Lunch for £65 (A Caine, S Nunn, and R Howlett).

Bank Statement	Actual	
Current Account	Balance 1 st June 2017	£ 13,009.38
Savings Account		£ 1,059.47
Total Balance		£ 14,068.85

Invoices due for payment

A Peerless cleaning May plus materials	£ 64.03
Zurich insurance	£ 551.40
Julian Sanders (grass cutting)	£ 192.00

Internal audit (Margaret Savage/Altarnun PC) £ 25.00
Cornish & Devon Post £ 133.56

9 Employment Committee:

1. Parish Clerk vacancy.

10 Highways & Footpaths Matters:

1. **SpeedVisor.** Waiting for deployment date.
2. **Daw's House Speed warning sign.** Reported.
3. **Parked cars in Tregadillett.** Email sent to PCSO.
4. **Overgrown trees** on bank on B3254 near Pennygillam roundabout.

11 Current & ongoing business

1. **Noticeboards.**
2. **Standing Orders.** Model standing orders to be discussed.
3. **Public conveniences water leak allowance.**
4. **Toilet sign on shelter.**
5. **Election.**

Election expenses submitted by Councillors direct by June 2nd & Register of interests forms by June 5th.
Code of Conduct training.

6. **New St Piran's flag.**

12 New business:

1. **Transparency.** Contact details & possibly photo's on parish website and in magazine.
2. **Planning protocols.**
3. **Finance regulations.**
4. **Co-Option of new councillors**
5. **Expenses forms**
6. **E.Mail from Distinctly PR requesting publication on Parish Website regarding Radon hazards.**

13 County Councillor's Report.

14 Correspondence - as attached.

15 Urgent items

Items of Information

Next meeting will be on 12th July 2017 in the Village Hall.