

SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 8th June 2016 in the Village Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the Parish Council meeting at 7.30pm. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.



Alison Barham, Parish Clerk

Pentreve, South Petherwin PL15 7JA Tel: 01566 772596 Email: parishcouncil@southpetherwinpc.org

AGENDA & Briefing Notes for the AGM of the Parish Council to be held on the 8th June 2016 in the Village Hall at 7.30pm

- 1 Representations from Public** (15 minutes allowed in total).
- 2 Apologies from the Councillors.**
- 3 Councillors declaration** of interest.
- 4 Minutes of the Council** meeting of the Parish Council meeting of the 11th May 2016 to be approved.
- 5 Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 Planning**
Applications Received:
PA16/04002 Winstead Cottage. Oak frame extension to existing dwelling. Mr Simon Mitchell.
PA16/04288 Botathan Farm. Erection of agricultural general purpose storage building. Mr Quinn.
Decisions:
PA16/03222 The Caravan 3 Long Park. Approved.
PA15/10051 Blackhill Quarry: Withdrawn
Pre-applications:
PA16/01513/PRE-APP West Petherwin. Proposed housing development. Mr P Parsons.
Appeals: None.
- 7 Employment Committee:** nothing to report.
- 8 Highways & Footpaths Matters:**
 - 1. Speed of cars on B3254:** speed monitoring data forwarded, but need summary and next steps.
 - 2. Tiny Meadows footpath:** issue regarding area not being adopted by Cornwall Council. Ongoing.
 - 3. Access out of School Hill on to main road.** Advanced warning signs to be put in place, date tbc.
- 9 Current & ongoing business**
 - 1. Noticeboards:** update.
 - 2. Standing Orders:** Review is on-going.
 - 3. Transparency Code for smaller authorities:** note that funding cannot be obtained for noticeboards.
 - 4. Discontinuation of paper planning applications.** Procedure statement is on parish website. Equipment being purchased.
 - 5. Toilets.** Update on damaged door.
 - 6. Queen's 90th birthday June celebrations.** Update.
 - 7. Risk Assessment.** To be reviewed.
 - 8. Code of Conduct training.** Report.
- 10 New business:**
 - 1. Bodmin Moor Dark Sky Proposal:** request from the Annual Parish Meeting for the council to add a comment to the consultation.
 - 2. Open Forum Event emails:** do councillors still wish to receive these?
 - 3. GWR Community Fund:** can Parish Council apply for any funding?
- 11 County Councillor's Report.**
- 12 Correspondence - as attached.**

13 Finance

1. Audit update.
2. Monthly budget review.

Bank Statement

Current Account	Balance 1st June 2016	£ 9,253.79
Savings Account		£ 1,058.97
Total Balance		£ 10,312.76

Receipts

South Petherwin Community Fund Grant (for Skatepark) £ 250.00

Invoices due for payment

A Peerless toilet cleaning May & materials	£ 64.06
Parish Clerk payment	£ 209.25
(Salary 1 month £180.62. Expenses see separate breakdown)	
CALC subscription (cheque from last month not received/lost)	£ 313.76
Rent for shed from PCC	£ 50.00
J Sanders footpath grass cutting	£ 150.00
J Sanders Trelinnoe Gardens footpaths	£ 42.00
J Sanders toilet opening/closing Jan-March 2016	£ 40.00
Internal audit (Margaret Savage, payable to Altarnun PC	£ 25.00

14 Urgent items

Items of Information

Next meeting will be 13th July 2016 in the Village Hall.