

# SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 10<sup>th</sup> February 2016 in the Methodist Chapel Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the meeting. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.



**Alison Barham, Parish Clerk**

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## **AGENDA & Briefing Notes for the Meeting of the Parish Council to be held on the 10<sup>th</sup> February 2016 in the Methodist Chapel Hall at 7.30pm**

- 1 Representations from Public** (15 minutes allowed in total).
- 2 Apologies from the Councillors.**
- 3 Councillors declaration** of interest.
- 4 Minutes of the Council** meeting of the Parish Council meeting of the 13<sup>th</sup> January 2016 to be approved.
- 5 Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 Planning**  
**Applications Received:**  
**PA16/00436** Botathan Farm, erection of a general purpose agricultural storage building. JB Quinn & Sons.  
**PA16/00497** Hendra Garage, erection of a new dwelling with associated works. Mr & Mrs Congdon.  
**PA16/00101** Trevethy Barn, Conversion of part of ex-cattle shed to double garage and conversion of existing double garage to granny annex. Mr P. Barnes.  
**PA15/11835 St Thomas parish:** to note.  
**Pre-Applications:**  
**PA16/00209** Land North West of 26 Tiny Meadows. Pre-application advice for conversion of garage to single dwelling. Mr T. Davey.  
**Decisions:**  
**PA15/09185 Wind turbine at Botathan Farm,** approved with conditions.  
**Approval of reserved matters PA15/11432** Land South of Tamarisk.  
**Appeals:** None.
- 7 Employment Committee:** No meetings have taken place.
- 8 Police Matters:** Received letter regarding levels of engagement.
- 9 Highways & Footpaths Matters:**
  - 1. Speed of cars on B3254:** CC Highways covert speed monitoring device is in operation. Clerk has requested an update for this and also for the results of the monitoring exercise in St Thomas. Update from Cllr Parsons following site meeting with Oliver Jones.
  - 2. Tiny Meadows footpath** issue regarding area not being adopted by Cornwall Council. Clerk has asked CC Highways how much it would cost to adopt the land, no reply received as yet.
  - 3. Concern re. access out of School Hill on to the main road.** Highways to review the advance warning signage.
  - 4 Potholes:** Tregaller Close, on road from Trecrogo to Trebullet, on road to Linnick Farm & road from toilets past Brockle Farm to T junction. Cllr Parsons met with Oliver Jones on site. Pot holes to be patched & more serious areas to be put on resurfacing schedule.
- 10 Current & ongoing business**
  - 1. New pensions regulations:** Clerk will update the system after the staging date of 01/02/16.

**2. Noticeboards:** Councillor P Parsons to obtain quotes for restoring OR replacing the noticeboards. Water ingress in board by village seat.

**3. Standing Orders:** Review is on-going.

**4. Accountability framework: new Transparency Code for smaller authorities:** fund for small authorities to help meet the costs of the Transparency Code to be applied to for help towards the costs of the Village Website. Update from meeting with Roger Pyke, Cllr Parsons & Clerk.

**5. Discontinuation of paper planning applications.** Deadline for implementation to 1<sup>st</sup> April 2016. Update on workshop attended by Chairman and Clerk on 18<sup>th</sup> January 2016.

**6. Post box for Parish magazines on wall of toilets.**

**11 New business:**

**1. Cornwall Local Plan Strategic Policies.** Public consultation phase 25<sup>th</sup> Jan – 7<sup>th</sup> March 2016 on further significant changes to the Draft Local Plan.

**2. Smaller Authorities' Audit Appointments Ltd** (replaced Audit Commission). Decision whether to opt out of external audit arrangements. Deadline is 31<sup>st</sup> March 2016.

**3. National Planning Policy Framework.** Cornwall Planning Policy reply to Planning Policy team.

**4. Toilet opening/closing.**

**5. Good Councillor's Guide: 2016 edition.**

**12 County Councillors Report.**

**13 Correspondence - as attached.**

**14 Finance**

1. Received quote from J Sanders re grass cutting in 2016. £300 for footpaths & £42 for Trelinnoe Gardens footpaths x 3 times a year. Local Maintenance Partnership usually pay for all or part of the grass cutting. Both quotes are the same as per 2015.

<b>Bank Statement</b>	<b>(estimated)</b>	
<b>Current Account</b>	<b>Balance 1st February 2016</b>	<b>£6,134.27</b>
<b>Savings Account</b>		<b>£1,058.73</b>
<b>Total Balance</b>		<b>£7,193.00</b>

**Invoices due for payment**

A Peerless toilet cleaning January	£ 56.00
South West Water	£ 38.12
Parish Clerk payment (1 month salary & expenses)	£182.14

<b>PARISH CLERK'S SALARY &amp; EXPENSES</b>	
<b>January-February 2016</b>	
<b>SALARY</b>	£144.50
<b>EXPENSES</b>	
Postage/stamps	£0.00
Use of broadband & phone line	£20.00
Stationery & supplies	£0.00
Mileage	
Paperless Planning Workshop at Liskeard with Chairman	17.64
See separate mileage sheet	
<b>Total</b>	<b>£182.14</b>

**15 Urgent items**

**Items of Information**

Next meeting will be March 9th 2016 in the Methodist Chapel Hall.