

# SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 9<sup>th</sup> December 2015 in the Methodist Chapel Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the meeting. Please note that recording of the meeting by video &/or audio is now permitted.



**Alison Barham, Parish Clerk**

Pentreve, South Petherwin PL15 7JA Tel: 01566 772596 Email: parishcouncil@southpetherwinpc.org

## **AGENDA & Briefing Notes for the Meeting of the Parish Council to be held on the 9<sup>th</sup> December 2015 in the Methodist Chapel Hall at 7.30pm**

- 1 Representations from Public** (15 minutes allowed in total).
- 2 Apologies from the Councillors.**
- 3 Councillors declaration** of interest.
- 4 Minutes of the Council** meeting of the Parish Council meeting of the 11<sup>th</sup> November 2015 and the Budget meeting of the 18<sup>th</sup> November 2015 to be approved.
- 5 Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 Planning**  
**Applications Received:**  
**PA15/10223** Continued use of land for siting of an agricultural mobile home, previously approved under PA12/09607, for a further 3 year period. Treguddick Farm, Mr & Mrs Thomas.  
**PA15/10051** Installation of an asphalt batching plant, hot storage, associated structures & storage bays. Blackhill Quarry, Polyphant. Cormac Solutions.  
**PA15/10696** Reserved matters application following appeal decision on PA13/09586 (erection of a dwelling to replace mobile home). Approval sought for appearance, landscaping, layout & scale. Mr P Wood, Long Park Road, Trebursye. Waiting for paperwork  
**Decisions:** None  
**Appeals:** None
- 7 Employment Committee:** No meetings have taken place.
- 8 Police Matters:** None.
- 9 Highways & Footpaths Matters**
  - 1. Speed of cars on B3254:** CC Highways covert speed monitoring device is in operation.
  - 2. Tiny Meadows footpath** issue regarding area not being adopted by Cornwall Council. Clerk has asked CC Highways how much it would cost to adopt the land.
  - 3. Grit bins:** Clerk to order the bins from Logistics Hub. Cllrs Hosking & Finnimore will liaise with the Clerk regarding the placement of the bins. Highways Working Group also to discuss with Mr Jones (Highways) regarding liability, training, guidance & policy for ongoing maintenance.
  - 4. Concern re. access out of School Hill on to the main road.** Highways to review the advance warning signage.
  - 5. South West Ambulances** have been attempting to use the track to Penbownder House, which isn't a right of way. Clerk has contacted SW Ambulances and they have made a note on their system of the correct route to use (off A30).
  - 6. Complaint from member of public re potholes & road condition** at Tregaller Close.

**10 Current & ongoing business**

- 1. New pensions regulations:** Letter has been written to the Clerk from the Parish Council regarding pensions. Clerk will update the system at the staging date which is 1<sup>st</sup> February 2016.
- 2. Noticeboards:** Clerk to obtain quotes for repairs/upgrades to the boards prior to applying to the Ruth Burden Fund for £200 towards the repairs.
- 3. SPED (South Petherwin Emergency Defibrillator):** ownership of the SPED-funded Defibrillator/Emergency noticeboard to be given to the Parish Council. The SPED Chairman will be writing to the Parish Council shortly.
- 4. Standing Orders:** Review is on-going.
- 5. Accountability framework: new Transparency Code for smaller authorities:** fund for small authorities to help meet the costs of the Transparency Code to be applied to for help towards the costs of the Village Website. Clerk has received the form for applying and needs to check that the criteria are met.
- 6. Discontinuation of paper planning applications.** Deadline for implementation to 1<sup>st</sup> April 2016 accepted, as Clerk & Chairman not attending a workshop until 18<sup>th</sup> January 2016. Clerk also to request a simplification of the ease of use of the Planning Portal.
- 7. Minute book(s) prior to 1920 missing.** Requests for information leading to their whereabouts has gone out on Parish Website, in Parish Magazine & in Cornish & Devon newspaper.

**11 New business:**

- 1. Meeting dates for 2016.**
- 2. Weed Treatment 2016.**
- 3. Letter from Mayor of Launceston regarding funding towards Launceston library.**

**12 County Councillors Report.**

**13 Correspondence - as attached.**

**14 Finance**

1. Budget & Precept meeting 18<sup>th</sup> November 2015: minutes of the meeting & matters arising.
2. Discussion & approval of the precept for 2015/16, which has to be submitted by 31<sup>st</sup> December 2015.
2. South West Water invoices: Need to submit meter reading in order to close account & change name (to Parish Clerk).
3. Invoice from Cormac for 2016. Quote £316.95 – with VAT this should be £380.34.

<b>Bank Statement</b>	<b>(estimated)</b>	
<b>Current Account</b>	<b>Balance 1st December</b>	<b>£6,565.95</b>
<b>Savings Account</b>		<b>£1,058.62</b>
<b>Total Balance</b>		<b>£7,624.57</b>

**Invoices due for payment**

Tempus Leisure: Mobile Skate Park	£ 250.00
A Peerless toilet cleaning November	£ 56.00
Parish Clerk payment (1 month salary & expenses)	£164.50

**15 Urgent items**

**Items of Information**

Next meeting will be January 13th 2016 in the Methodist Chapel Hall.