

SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 12th April 2017 in the Methodist Chapel Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the Parish Council meeting at 7.30pm. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.



Alison Barham, Parish Clerk

Pentreve, South Petherwin PL15 7JA Tel: 01566 772596 Email: parishcouncil@southpetherwinpc.org

AGENDA & Briefing Notes for the Meeting of the Parish Council to be held on the 12th April 2017 in the Methodist Chapel Hall at 7.30pm.

- 1 Representations from Public** (15 minutes allowed in total).
- 2 Apologies from the Councillors.**
- 3 Councillors declaration** of interest.
- 4 Minutes of the Council** meeting of the Parish Council meeting of the 8th March 2017 to be approved.
- 5 Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 Planning**
Applications Received:
PA17/02011 Extension to existing commercial building & siting of portacabin with office & WC. Land South East of Papillon. Mr A Finnimore.
Pre-applications: None.
Decisions:
PA17/00617 Variation of condition 2 (approved plans condition) in respect of decision PA16/07884 (Refurbishment and extension of office/workshops and provision of new storage shed (decision PA15/05096) with variation of condition 2 for substitution of plans to reduce size of shed and relocate nearer to boundary) Hamblys, Pennygillam. Mr S Barrett. Approved with conditions.
Appeals: None.
- 7 Finance**
 1. Year-end bank reconciliation & budget review.
 2. Parish venues & charges to be agreed for meetings in 2017. Keep on as PP shouldn't be proposer.
 3. Internal & external audit for 2016/17: Annual Governance statement, Accounting statement & internal audit report.
 4. No rates charge for public toilets for 2017/18 financial year from Cornwall Council.

Bank Statement	ESTIMATED	
Current Account	Balance 1st April 2017	£ 9,589.04
Savings Account		£ 1,059.41
Total Balance		£ 10,648.45

Invoices due for payment

A Peerless cleaning March	£ 56.00
Parish Clerk payment (Salary 1 month £180.62. Expenses £20.00)	£ 200.62
EDF (electricity for toilets)	£ 34.83

- 8 Employment Committee:** Meeting at 7pm on April 12th 2017 re. appraisal and salary review for Clerk.
- 9 Highways & Footpaths Matters:**
1. **SpeedVisor.** Waiting for deployment date.
 2. **Tiny Meadows footpath.** Adoption notices up.
 3. **Daw's House Speed warning sign.** Reported.
 4. **Cornwall Council weed spraying.** Request quote for extra roads to be sprayed by Cormac.
 5. **Pathways in church yard.** Repaired in March.
 6. **Footpath cutting.** Received LMP information. Needs agreeing/signing.
- 10 Current & ongoing business**
1. **Noticeboards.** Update.
 2. **Standing Orders.** Review.
 3. **Public conveniences water leak.** Update on leak allowance.
 4. **Signage (toilet sign).**
 5. **Election.**
 6. **Annual Parish Meeting.**
- 11 New business:**
1. **Potholes.**
 2. **New flag.**
 3. **Request for dog waste bin.**
- 12 County Councillor's Report.**
- 13 Correspondence - as attached.**
1. **Women's Rape & Sexual Abuse Centre (Cornwall).**
- 14 Urgent items**
Items of Information

Next meeting will be on 17^h May 2017 in the Methodist Chapel Hall. This will also be the AGM.