

SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING

Minutes of the meeting of South Petherwin Parish Council held on 12th October 2016 in the Village Hall at 7.30pm.

Present: Councillors J Butler (Chairman), D Rogers, C Powlesland, P Parsons, A Finnimore, R Kneebone, M Screech.

Representations from the public:

Two parishioners expressed their objections & concerns regarding pre-application PA16/02793. They were advised that the parish council does not comment on pre-applications, but their objections & concerns were duly noted.

Apologies: none received.

16/109 Declarations of Interest:

Cllr Screech declared an interest in PA16/08935 & 08936.

16/110 Minutes: The minutes of the Parish Council meeting of the 14th September 2016 were approved & signed. Proposed Cllr Powlesland, seconded Cllr Parsons.

16/111 Matters arising from the minutes. There were none.

16/112 Co-option of Councillor. Proposed Cllr Screech, seconded Cllr Rogers. Phil Fox signed the Declaration of Acceptance of Office & took his place with the council.

16/113 Planning:

Applications Received:

Applications Received: PA16/07884 Hamblys (Whitstone) Ltd Pennygillam Industrial Estate Refurbishment & extension of office/workshops & provision of new storage shed (PA15/05096) with variation of condition 2. Mr Steve Barrett. No objection. Proposed Cllr Parsons, seconded Cllr Kneebone. Cllr Screech left the room.

PA16/08935 Treguddick Farm, South Petherwin. Construction of agricultural livestock & workshop building. Mr M. Thomas. No objection. Proposed Cllr Rogers, seconded Cllr Kneebone.

PA16/08936 Treguddick Farm, South Petherwin. Construction of general purpose agricultural building. Mr M. Thomas. No objection. Proposed Cllr Butler, seconded Cllr Finnimore.

Pre-applications: PA16/02793 Land South of Bangors Road, Pennygillam. Pre-application advice for erection and use of an asphalt plant together with associated ancillary facilities including offices, lorry park, storage bays, workshop and dust/sand barn. Applicant: Cormac Solutions Ltd.

The Council will write to Cormac Solutions Ltd & copy the Planning Department, asking that a public consultation be held.

Decisions: None

Appeals: None.

Signed:

16/114 Highways & Footpath Matters

- 1. SpeedVisor report.** Re-testing of the west location has been requested by Oliver Jones from Cormac, but will go on a waiting list. A resident of Daws House has requested a SpeedVisor report, will request from Cormac.
- 2. Tiny Meadows footpath:** maintenance hierarchy & classification. No update received.
- 3. Access out of School Hill on to main road.** Advanced warning signs have been positioned.
- 4. Trekelland Bridge.** No update received.
- 5. Broken signage.** Road narrows sign near Jessaminy Cottage has been repositioned on post.
- 6. Obstructed footway.** Undergrowth that has grown out over the footway from the mini roundabout and Trebursye Business Park to Tregadillet has been cut back, but there still remains overgrowth over half of the footpath surface. Cllr Parsons will contact Oliver Jones from Cornwall Highways for an update on the footway.

16/115 Current & Ongoing Business

- 1. Noticeboards:** following two quotations received, Mr Venning was chosen to supply a new noticeboard (to replace the one near the village pump). Proposed Cllr Parsons & seconded Cllr Finnimore. Cllrs Butler & Parsons to review the specification & Cllr Butler to contact Mr Venning.
- 2. Standing Orders:** Review is on-going.
- 3. Risk Assessment.** The Clerk confirmed the actions. South Petherwin Parish Church to be contacted regarding bench that is still available. Possible companies for PAT testing were discussed.
- 4. Local Devolution Fund.** Query regarding the partnership aspect of the pump from Devolution Fund - this can be removed from the grant request if necessary.
- 5. Public conveniences water leak.** Cllrs Butler & Parsons met with a representative from South West Water (SWW) to discuss the relocation of the water meter, but SWW will not move it. The Council agreed that a letter of complaint be written to SWW regarding their refusal to move the meter. Two companies have quoted for the repair work. The council delegated the final decision to Cllrs Butler, Cllr Parsons & the Clerk, as long as all the work can be carried out for under £500. Proposed Cllr Rogers, seconded Cllr Screech.
- 6. Youth Projects & Skatepark Autumn event.** Parish Council to fund the Autumn Skatepark event. Proposed Cllr Butler, seconded Cllr Rogers. Councillors to consider possible further youth projects.
- 7. LMP (Local Maintenance Partnership) footpaths to be cut.** Current cut areas are adequate.
- 8. Minutes to be returned to Records Office.** Clerk to liaise with Cllr Rogers.
- 9. Pathways in church yard.** Clerk to write to Cormac Highways to remind them of their maintenance responsibilities.

16/116 New business:

- 1. Proposed siting of Asphalt plant at Bangor's Tip, following meeting with Cormac.** Discussed under Planning.
- 2. Tresmarrow Lane, dog bins & signage.** Waiting to hear from new dog warden & Waste Contract Compliance Officer.
- 3. Audit comment from Grant Thornton.** The council must have separate minute points for the Annual Governance Statement (which must be considered, approved & signed first) & the Accounting Statements.

4. **SPAM emails.** Clerk to use discretion as regards which emails are forwarded on to councillors. Proposed Cllr Rogers, seconded Cllr Screech.
5. **Phone box decommissioning/purchase.** Clerk to obtain information on usage in last 12 months. The council wish to retain the phone box (as a last resort they will look into purchasing it).
6. **New toilet sign on village seat.** New sign to be purchased. Costs required.
7. **Paperless planning.** Review of ease of new system in a few months' time (especially regarding the use of the projector).
8. **Daws House 30mph sign continuously flashing.** Cormac Highways to be contacted.

16/117 Cornwall Councillors Report.

Cllr Burden reported on various matters including the review of the constituency boundary & the Cornwall Plan.

16/118 Correspondence - as attached.

16/119 Finance

1. **Audit update.** Discussed under 16/115/3.
2. **Monthly budget review.** End Quarter 2 actual vs budget reviewed. All on track.
3. **Precept planning.** Precept budget. To be discussed in further detail at the November meeting.
4. **Bank signatories.** Form to be completed & returned to HSBC.

Bank Statement		
Current Account	Balance 1st October 2016	£ 10,928.08
Savings Account		£ 1,059.21
Total Balance		£ 11,987.29

Invoices due for payment		
A Peerless cleaning August		£ 28.00
Parish Clerk payment		£ 200.62
(Salary 1 month £180.62. Expenses £20)		
EDF energy (toilets)		£ 27.39

Proposed Cllr Parsons, seconded Cllr Rogers.

16/120

Urgent items:

Launceston Plan leaflets available. Will be on next month's agenda.

Items of Information:

The Clerk is attending the Smaller Council's group meeting (for Clerks) in Bodmin on 13th October.

There being no further business the meeting closed at 21.50.

Next meeting will be November 9th 2016 at 7.30pm in the Methodist Chapel Hall.

Signed:

Signed: