

SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING

Minutes of the meeting of South Petherwin Parish Council held on 8th June 2016 in the Village Hall at 7.30pm.

Present: Councillors J Butler (Chairman), C Powlesland, J Whiting, A Hosking, D Rogers, P Parsons.

Representations from the public:

Mrs Vernon, informed the Council about the Church Clock Fund to date. Of the £18,000 required, they have raised £3522 & have £2500 promised. She asked if the Parish Council could fund the tea, sugar, milk etc for the Queen's 90th birthday celebration tea and also if any left over money from the tea could be donated to the Fund. She also asked if the Parish Council would be able to give any other donation.

Cllr Parsons, sitting with the public, advised that the West Petherwin proposed development was at the pre-app stage.

A query regarding the aforementioned pre-app was put to Cllr Parsons by a parishioner ie if there had been a change to the pre-app since the consultation. Cllr Parsons confirmed that there had not. The Council explained that the pre-app stage is for information only, and that the Council do not put any comments forward until a full application stage.

Apologies: Cllrs M Screech, R Kneebone, A Finnimore

16/065 Declarations of Interest:

Cllrs Parsons & Hosking declared an interest in PA16/01513/PRE-APP West Petherwin.

16/066 Minutes: The minutes of the Parish Council meeting of the 11th May 2016 were approved. Proposed Cllr Parsons, seconded Cllr Powlesland.

16/067 Matters arising from the minutes. There were none.

16/068 Planning:

Applications Received:

PA16/04002 Winstead Cottage. Oak frame extension to existing dwelling. Supported. Proposed Cllr Whiting, seconded Cllr Powlesland.

PA16/04288 Botathan Farm. Erection of agricultural general purpose storage building. Supported. Proposed Cllr Parsons, seconded Cllr Whiting.

Decisions:

PA16/03222 The Caravan 3 Long Park. Approved.

PA15/10051 Blackhill Quarry: Withdrawn.

Pre-applications:

Cllr Parsons left the room.

PA16/01513/PRE-APP West Petherwin. Proposed housing development. Cllr P Parsons. For information. The Council asked the Clerk to check with Cornwall Planning for general guidance regarding the pre-app stage, as the Council felt that this area is unclear. Cllr Parsons returned to the room.

Appeals: None.

Signed:

16/069 Highways & Footpaths Matters

- 1. Speed of cars on B3254:** speed monitoring data forwarded, but need summary and next steps. Cllr Parsons to meet with Oliver Jones of Cornwall Council Highways.
- 2. Tiny Meadows footpath:** issue regarding area not being adopted by Cornwall Council. Ongoing.
- 3. Access out of School Hill on to main road.** CC to put up advanced warning signs to be put in place, date tbc.

16/070 Current & Ongoing Business

- 1. Noticeboards:** waiting for quote. An application has been sent to the Local Devolution Fund (for noticeboards, footpath signs, parish pump & skatepark events).
- 2. Standing Orders:** Review is on-going.
- 3. Transparency Code for smaller authorities:** funding cannot be obtained for noticeboards.
- 4. Discontinuation of paper planning applications.** Procedure statement is on parish website. Equipment being purchased. It was agreed to add on an extension lead, extra printer cartridges & A3 paper. It was also agreed that Cllr Rogers should advise the costs that she has incurred for printing out A3 plans for the meetings for the past few months.
- 5. Toilets.** Door is fixed & a shutter will be put on it. Paper towel holder to be put on wall.
- 6. Queen's 90th birthday June celebrations.** Tea & trail on Sunday 12th June. The Council were to fund the refreshments. Any excess money to be put towards the Church Clock Fund.
- 7. Risk Assessment.** To be reviewed.
- 8. Code of Conduct training.** Cllr Rogers attended the training in Saltash and found it very informative. It would be helpful if Cornwall Council could organise more local training sessions.

16/071 New business:

- 1. Bodmin Moor Dark Sky Proposal:** Parish Council will not be adding a comment on the proposal.
- 2. Open Forum Event emails:** to be monitored over the next month.
- 3. GWR Community Fund:** Parish Council cannot apply for any funding, as must be linked to transport/railways.

16/072 Cornwall Councillors Report.

Cllr Burden reported that no application for the Local Devolution Fund. Clerk to resend.

16/073 Correspondence - as attached.

Burial Ground Survey questions completed.

16/074 Finance

- 1. Audit:** Margaret Savage, Altarnun Parish Clerk, carried out the internal audit. A letter of thanks will be sent with the internal audit payment. The external audit information for Grant Thornton had been checked by the Clerk & the Chairman Cllr Butler, and sent within the extended deadline period.
- 2. Monthly budget review – within budget and as predicted.**

Bank Statement

Current Account	Balance 1st June 2016	£ 9,253.79
Savings Account		£ 1,058.97
Total Balance		£ 10,312.76

Receipts

South Petherwin Community Fund Grant (for Skatepark) £ 250.00

Invoices due for payment

A Peerless toilet cleaning May & materials	£ 64.06
Parish Clerk payment	£ 209.25
(Salary 1 month £180.62. Expenses see separate breakdown)	
CALC subscription (cheque from last month not received/lost)	£ 313.76
Rent for shed from PCC	£ 50.00
J Sanders footpath grass cutting	£ 150.00
J Sanders Trelinnoe Gardens footpaths	£ 42.00
J Sanders toilet opening/closing Jan-March 2016	£ 40.00
Internal audit (Margaret Savage, payable to Altarnun PC	£ 25.00

Received after the agenda:

Parish Magazine Printing (Queen's birthday event flyers) £ 32.27

Proposed Cllr Whiting, seconded Cllr Parsons.

16/075**Urgent items:**

The Council agreed that £100 would be donated to the Church Clock fund. A further donation could be looked at when setting the 2017/18 precept.

Items of Information:

Skatepark event to be held on 9th July.

There being no further business the meeting closed at 21.09.

Next meeting will be held on 13th July 2016 in the Village Hall.

Signed: