

## **SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL ANNUAL GENERAL MEETING**

Minutes of the Annual General Meeting of South Petherwin Parish Council held on 8<sup>th</sup> May 2019 in the Village Hall at 7.00pm.

**Present:** Cllr P Parsons (Chairman), Cllr R Kneebone, Cllr R Jeffery, Cllr C Powlesland, Cllr D Rogers, Cllr S Rogers, Cllr M Screech, Cllr A Trehane and Cllr S Vernon,

**Apologies:** Cllr A Finnimore.

**Representations from Public** (15 minutes allowed in total). The Chairman of St Stephens by Launceston Rural Parish Council gave an overview of Launceston Town Council's Community Governance Review submission. Their initial proposal to subsume all of St Stephens by Launceston Rural Parish into Launceston boundaries has now been reduced to Dutson (not including Homeleigh). No consultation has been undertaken or evidence produced to suggest that this boundary change is for the benefit of residents. St Stephens by Launceston Rural Parish Council have undertaken their own consultation with the residents of the 10 houses that will be affected by the proposed change, all residents wish to remain within St Stephens Parish.

### **19/045 Annual General Meeting of South Petherwin Parish Council**

- a. Register of Interests. Councillors were advised to inform the Clerk of any changes to their Register of Interests declaration to Cornwall Council.
- b. To Appoint a Chairman. It was proposed by Cllr D Rogers, seconded by Cllr C Powlesland, that Cllr Phil Parsons remain as Chairman, all were in favour.
- c. To Appoint a Vice Chairman. It was proposed by Cllr P Parsons, seconded by Cllr R Kneebone, that Cllr Rachel Jeffrey be appointed Vice Chairman, all were in favour.
- d. To Appoint the Responsible Financial Officer. It was proposed by Cllr D Rogers, seconded by Cllr S Vernon, that the Clerk remain as the Responsible Financial Officer, all were in favour.
- e. Appointment of Employment Committee. It was proposed by Cllr P Parsons, seconded by Cllr A Trehane, that Cllr C Powlesland, Cllr D Rogers and Cllr S Rogers be appointed to the Employment Committee, all were in favour. The Chairman and the Vice-Chairman were to be ex-officio members.
- f. It was proposed by Cllr P Parsons, seconded by Cllr D Rogers, that Cllr R Kneebone, Cllr P Parsons, Cllr S Rogers, Cllr M Screech and Cllr A Trehane be appointed to the Highways Working Group, all were in favour.
- g. Appointment of outside bodies.  
Cllr D Rogers and Cllr M Screech were appointed as Parish Council representatives on the Launceston Community Network Panel.  
Cllr C Powlesland and Cllr M Screech were appointed as Parish Council representatives on the South Petherwin Community Wind Turbine Trust.  
Cllr S Vernon and Cllr M Screech were appointed as Parish Council representatives on the Village Hall committee.

**19/046 Councillors' declaration of interest.** Cllr D Rogers declared an interest in PA19/02203.

**19/047 Minutes of the Council meeting** of the Parish Council meeting held on the 10<sup>th</sup> April 2019. It was proposed by Cllr S Vernon, seconded by Cllr R Jeffery, that the minutes be approved, all were in favour.

**19/048 Matters arising** from the minutes not appearing elsewhere on the agenda. None

### **19/049 Planning.**

#### **a. Applications.**

Cllr D Rogers declared an interest and left the meeting.

**PA19/02203** Change of use to D2. 38B Pennygillam Way, Pennygillam Industrial Estate. Rachel Oles McQueens Dance and Theatre C.I.C. It was proposed by Cllr R Kneebone, seconded by Cllr R Jeffery, that the application not be supported, all were in favour. The planning officer's report PA17/03059PREAPP states that activity should be restricted to Monday to Saturday 0800 to 1700 in order to limit noise

pollution to nearby residential properties. It also states that public transport must be accessible and there be no health and safety risk. Extending opening hours of this business would breach this criteria.

Cllr D Rogers re-joined the meeting.

**PA19/03529** Proposed extension. 10 Tiny Meadows, South Petherwin. Mr and Mrs Adam and Natalie Bewes. It was proposed by Cllr D Rogers, seconded by Cllr S Vernon that this application be supported, all were in favour. The bungalow is not overlooked and the proposed extension seems an appropriate size for the plot.

**PA19/03232** Extension to the external yard for commercial (B2) premises consented under PA17/08777+PA17/05558. Land South West of R K Transport Ltd, Kennards House. Mr M Crocker, Matthew Crocker Steel Buildings Ltd. It was proposed by Cllr R Kneebone, seconded by Cllr S Rogers, that the application be supported, all were in favour.

**b. Pre-applications:**

**PA19/00821/PREAPP** PPA for creation of agri-business centre, employment land trunk road service area. Land East of Briardene, Kennards House. Kevin Hicks. It was proposed by Cllr M Screech, seconded by Cllr C Powlesland, that Kivells are requested to undertake a public consultation for the benefit of South Petherwin parish, and neighbouring parishes, and that Cornwall Council Planning department are invited to speak to the Parish Council regarding Cornwall Council's role in this pre application and the requirement for public consultation. A copy of these letters would be sent to the Cornwall Cllr.

**c. Decisions:**

**PA18/10887 APPROVED** Land South West of Treguddick Manor. Mr John Walters.

**PA19/01102 APPROVED** West View, Tregadillett. Mr and Mrs Ryan

**19/050 Finance**

a. Bank statement	Estimate
Current Account	Balance as at 30 <sup>th</sup> April 2019
	£ 11,056.55
Savings Account	<u>£ 11,076.22</u>
Total Balance	£ 22,132.77

**b. Invoices due for payment**

Parish Clerk – R Frame	£354.80
Toilet and bus shelter cleaning – A Peerless	£37.50
Summer Fayre face paint – South Petherwin PTA	£25.00
Insurance – Zurich	£556.65

It was proposed by Cllr D Rogers, seconded by Cllr A Trehane, that the invoices be paid, all were in favour.

For payment at the next meeting.

Wooden soldier cut out - WW1 100 group	£50.00
Cornish and Devon advert - WW1 100 group	£39.99 + VAT

**c. Invoices for discussion**

The flagpole requires refurbishment, it was agreed that the invoice for the cost of repair would be voted on at the next Parish Council meeting.

The EDF fixed charge would end on 30 June, a new deal would be investigated prior to the next Parish Council meeting.

**d. Credits received**

Saving account interest – HSBC	£1.88
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Cllr Powlesland requested that the Village Hall heating should be turned on for parish council meetings.

**19/051 Highways & Footpaths Matters**

a. Trelinnoe Gardens/Close footpath adoption. Cornwall Council had confirmed they would adopt the footpath between Trelinnoe Gardens and Trelinnoe Close once a clean up and some maintenance work had been carried out. Confirmation was needed as to how much of the path/s in Trelinnoe Gardens/Close would be adopted and Cormac would be contacted to determine how the specified maintenance work could be carried out.

- b. Pennygillam Way flooding/blocked drain. Awaiting an update on progress.
- c. Pennygillam bollards. Awaiting an update on progress.
- d. Daws House speeding. A letter of complaint had been sent to Cormac from a Daws House resident regarding the proposed speed reduction measures. The timeline for installation of the speed reduction measures would continue to be monitored.
- e. Parking telephone box and toilets. PCSO Sarah Ross had visited the site but was not able to help as there were no parking restrictions in this area. However cars parked that caused a safety issue should be reported to the police.
- f. Trekelland bridge. Repairs maybe carried out in May half term.
- g. Weed spraying agreement 2019. The agreement should include the pavement under the A30 at Treburyse and the footpath between Tiny Meadows and the B3254 in South Petherwin. A new agreement would be requested.

**19/052 Current & ongoing business**

- a. Community Governance Review. It was proposed by Cllr D Rogers, seconded by Cllr R Kneebone, that South Petherwin Parish Council would hold a joint consultation with Tregadillett Parish Council at Tregadillett Village Hall between 10 am and 12 pm on 1<sup>st</sup> June 2019.

Meeting suspended as per SO 3e to consult with the Chairman of St Stephens by Launceston Rural Parish Council proposed by Cllr D Rogers, seconded by Cllr C Powlesland, all in favour.

Return to main meeting, proposed by Cllr D Rogers, seconded by Cllr M Screech, all in favour.

A second consultation would be held on 15<sup>th</sup> June 10 am to 12 pm at South Petherwin Village Hall. The consultations would be held to inform South Petherwin parishioners on the proposed boundary changes which affect the parish and also to allow parishioners to put forward their own views. A leaflet to advertise these events would be included in the parish magazine.

- b. Telephone box. A provisional clean up had taken place. Paint and ancillaries would now be ordered, the target date for completion was 31 May.
- c. Toilets. Mr Elcock had been contacted to inform him that access to the toilet was now possible.
- d. South Petherwin fun day. All was in place for the fun day to take place at the Frog and Bucket, 27<sup>th</sup> May between 2 pm and 5 pm with evening entertainment from 6 pm.

**19/053 New business.** None.

**19/054 County Councillor's Report**

There would be a 'County Lines' information event at Launceston College on 9<sup>th</sup> May. Waste and recycling collection frequency were due to change to recycling collected weekly and waste collected fortnightly from mid 2020. The County Cllr should be informed of Community Governance Review progress.

**19/055 Correspondence.** None.

**19/056 Urgent items.**

The pot hole in the road next to the Church would be reported.

Confirmation of verge ownership at Trecrogo was required.

There being no further business the meeting closed at 9.40pm.

The next meeting would be held on 12<sup>th</sup> June 2019 in the Village Hall at 7.00pm.

For further information please contact the Parish Clerk Rebecca Frame  
parishcouncil@southpetherwinpc.org