

SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING

Minutes of the meeting of South Petherwin Parish Council held on 11th April 2018 in the Methodist Church Hall at 7.30pm.

Present: Cllr P Parsons (Chairman), Cllr D Rogers (vice Chairman), Cllr A Finnimore, Cllr Jeffery, Cllr S Rogers, Cllr M Screech, Cllr A Trehane and Cllr Vernon.

Apologies: Cllr C Powesland and Cllr R Kneebone,

Due to the delayed arrival of the Chairman the vice-Chairman opened the meeting.

Representations from Public (15 minutes allowed in total).

South Petherwin School summer fayre. Chair of the PTA provided details on the proposed event which will be held, within the school grounds, on 14th July 2018 between 10 am and 4 pm. All funds raised will go towards the school's library expansion and refurbishment. The PTA are looking to the Council for help and advice. Item added to the agenda for May's Parish Council meeting.

Treburyse Farm Commercial units - planning. More space is required by the users of the units therefore planning has been submitted to convert the car park into another unit 5000 sq unit with car parking for 40 cars in the paddock. This will limit, hopefully prevent the need for, lorries and vehicles parking on the road awaiting for other vehicles completing their business and exiting the site. The units employ 40 individuals.

18/035 Councillors' declaration of interest. Cllrs Finnimore, Screech and Vernon signed the book of declaration.

18/036 Co-option of Councillors. Co-option of Councillors. Miss Amy Trehane, proposed Cllr Screech and seconded Cllr Finnimore, and Mr Steven Rogers, proposed Cllr Finnimore and seconded Cllr Vernon, were co-opted as Councillors. Carried. Cllrs Trehane and S Rogers duly signed their declaration of office forms.

18/037 Minutes of the Council meeting of the Parish Council meeting of the 14th March 2017 were approved. Proposed Cllr Vernon, seconded Cllr Screech. Carried.

18/038 Matters arising from the minutes not appearing elsewhere on the agenda. None

18/039 Planning

a. Applications Received

PA18/02400 (Cllr Finnimore and Cllr Screech declared an interest and left the meeting)

Construction of an industrial storage building and formation of a vehicle parking area.

Trebursye Business Park Road from Trebursye Cottage to Tresmarrow Trebursye PL15 7ES. KR and J J Daniel. Application supported. Comments for planning - highway safety issue, the lorries would be off the road if this application went ahead. Proposed Cllr S Rogers, seconded Cllr Jeffery.

Cllr Parsons joined the meeting at 7.58pm and continued as Chairman.

Cllr Finnimore and Cllr Screech returned to the meeting.

b. Pre-applications: None

c. Decisions

PA18/00099/PREAPP Change of use, barn to dwelling Trelinnae. Closed, officer advice given.

PA18/00404/PREAPP Install a ready mix batching plant at the non-operational Kennards House Waste Transfer Station site. Closed, officer advice given.

PA17/09902 Land East of Trevozah Barton. Approved.

d. Enforcements: None

18/040 Finance

a. Year-end bank reconciliation. The accounts were reviewed with no anomalies. Proposed Cllr D Rogers, seconded Cllr S Vernon. Carried.

b. Parish venues and charges 2018. Parish Council meetings held in May to October 2018 would be held in South Petherwin village hall.

c. Audit. A decision on who to employ as an auditor for 2018 would be agreed at the next meeting when further details on auditors available would be provided.

d. End of year review. The 2018/2019 risk assessment would be agreed at the next meeting

e. Bank Statement

Actual

Current Account	Balance as at 1 st April 2018	£ 12,567.80
Savings Account		<u>£ 1,059.95</u>
Total Balance		£ 13,627.75

It was agreed that £10,000 would be moved from the current account to the savings account. Proposed Cllr Jeffery, seconded Cllr Vernon.

There were three email accounts registered with the bank but not the correct contact address. Proposed Cllr Vernon, seconded Cllr Trehane that the bank be informed of the correct email address.

f. Invoices due for payment

Parish Clerk – R Frame £194.17

Toilet and bus shelter cleaning - A Peerless £56.00

Toilet Seat – Mr Phil Parsons £24.99

Council Tax (£283.00 subject to Small Business Rate Relief) £00.00

Proposed Cllr D Rogers, seconded Cllr Finnimore that the invoices be paid. Carried.

Urgent item

EDF – toilet electricity £35.50

Proposed Cllr S Rogers, seconded Cllr Trehane that this urgent invoice be paid. Carried.

18/041 Highways & Footpaths Matters

a. Daws House Speeding. A letter regarding the continuing speeding issue at Daws House was considered and a response was agreed which included the latest update from Cornwall Council; speeding would initially be monitored to ensure the correct speedvisor and gateway measures would be put in place. Timelines to be determined.

b. Evolis Radar Speed Sign. Purchase of a speed sign would be considered once a decision by Cornwall Council had been made.

18/042 Current & ongoing business

a. Church graveyard community management. A letter had been received from the PCC and a meeting between all interested parties would be arranged. The Parish Council would be

unable to take responsibility for the closed graveyard. Cllr Parsons proposed, Cllr S Rogers seconded that a meeting be arranged.

- b. South Petherwin Wind Turbine Community Fund. (Cllrs Jeffery, Screech and Vernon declared an interest and left the meeting) A letter had been received from South Petherwin Bell-ringers regarding lack of transparency with regard to the allocation of community funds. The Bell-ringers queries would be forwarded to the Wind Turbine Committee to answer. Cllrs Jeffery, Screech and Vernon returned to the meeting.
- c. Toilet repairs. Quotes for repairs were pending. The water and electric metre were to be read.
- d. Data Protection Officer. Awaiting confirmation as to who could carry out this role and including guidance on GDPR.
- e. May events. The next meeting of the May events committee would be held on 14th April 2018. A draft schedule is now in place.

18/043 New business

- a. Meeting arrangements for Launceston Community Network. Post appointment of a new chairman of the Launceston Community Network in April an invite would be sent to hold the Launceston Community Network meeting in the Methodist Church Hall in September or October 2018.
- b. Cornwall Parish Watch. A request regarding involvement in a regional Neighbourhood Watch scheme had been received. This would be forwarded to South Petherwin Neighbourhood watch committee and the South Petherwin website.

18/044 County Councillor's Report

Mousehole had been selected as Olympic skateboard selection centre.
Decisions were to be made as to who pays the public liability for Church graveyards.
Launceston Community Network had received £50,000 to spend on highways. It was hoped parish councils would submit their highway improvement requests.
Fund raising for the new football stadium in Truro continues through crowd funding and grants.
It has been decided that Launceston library is not fit for purpose and therefore should be replaced.

18/045 Correspondence. None.

18/046 Urgent items

- a. Councillor emails are still not working as they should therefore further research was required to determine the best solution.
- b. It is agreed that the South Petherwin Annual Parish meeting would be held on 23 May 2018 in the Village Hall at 7.30pm.

There being no further business the meeting closed at 9.35pm. The next meeting will be the South Petherwin Parish Council AGM, this will be held on 9th May 2018 in the Village Hall at 7.30pm. For further information please contact the Parish Clerk Rebecca Frame parishcouncil@southpetherwinpc.org