

## **SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING**

Minutes of the meeting of South Petherwin Parish Council held on 12<sup>th</sup> April 2017 in the Village Hall at 7.30pm.

**Present:** Councillors J Butler (Chairman), D Rogers, P Fox, P Parsons, C Powlesland, A Finnimore.

### **Representations from the public:**

There were none.

**Apologies:** Cllrs M Screech, R Kneebone, J Whiting.

### **17/034 Declarations of Interest:**

Cllrs Butler & Finnimore declared an interest in PA17/02011. Cllr Parsons declared an interest in matter regarding meeting venues (17/038.2).

**17/035 Minutes:** The minutes of the Parish Council meeting of the 8<sup>th</sup> March 2017 were approved & signed. Proposed Cllr Powlesland, seconded Cllr Finnimore.

**17/036 Matters arising** from the minutes. There were none.

### **17/037 Planning:**

#### **Applications Received:**

Cllrs Finnimore & Butler left the room. Cllr Parsons took the chair.

**PA17/02011** Extension to existing commercial building & siting of portacabin with office & WC. Land South East of Papillon. Mr A Finnimore. Supported. Proposed Cllr Rogers, seconded Cllr Powlesland. Cllrs Finnimore & Butler returned to the room and Cllr Butler retook the chair.

**Pre-applications:** None.

#### **Decisions:**

**PA17/00617** Variation of condition 2 (approved plans condition) in respect of decision PA16/07884 (Refurbishment and extension of office/workshops and provision of new storage shed (decision PA15/05096) with variation of condition 2 for substitution of plans to reduce size of shed and relocate nearer to boundary) Hamblys, Pennygillam. Mr S Barrett. Approved with conditions.

**Appeals:** None.

### **17/038 Finance**

1. The year-end budget was reviewed and the bank reconciliation was approved and signed.

Proposed Cllr Parson, seconded Cllr Finnimore.

2. Cllr Parsons left the room. Parish venues & charges were agreed for meetings in 2017. Village Hall is £12 a session, and Methodist Chapel Hall £14 a session. Proposed Cllr Powlesland, seconded Cllr Butler. Cllr Parsons returned to the room.

3. External audit for 2016/17: Annual Governance statement was approved and signed. Proposed Cllr Powlesland, seconded Cllr Rogers.

Asset costs were agreed (no change from last financial year). Proposed Cllr Finnimore, seconded Cllr Parsons.

Variance reasons were discussed and agreed, but were deferred along with approval of the accounting statement to the May meeting. Internal audit date to be set.

**Signed:**

4. Note that no rates charge for public toilets for 2017/18 financial year from Cornwall Council.

<b>Bank Statement</b>		
<b>Current Account</b>	<b>Balance 1st April 2017</b>	<b>£ 9,589.01</b>
<b>Savings Account</b>		<b>£ 1,059.43</b>
<b>Total Balance</b>		<b>£ 10,648.44</b>

**Invoices due for payment**

A Peerless cleaning March	£	56.00
Parish Clerk payment (Salary 1 month £180.62. Expenses £20.00)	£	200.62
EDF (electricity for toilets)	£	34.83

Proposed Cllr Rogers, seconded Cllr Powlesland

**17/039 Employment Committee:** A meeting was held at 7pm on April 12<sup>th</sup> 2017 re. appraisal and salary review for Clerk and the minutes will be provided for the next meeting, where the full council will discuss the points raised.

**17/040 Highways & Footpath Matters**

- 1. SpeedVisor.** Waiting for deployment date.
- 2. Tiny Meadows footpath.** Adoption notices up.
- 3. Daw's House Speed warning sign.** The sign is facing the correct way now, but is still at the bottom of the pole.
- 4. Cornwall Council weed spraying.** Area for extra roads to be sprayed by Cormac was checked. Quote to be requested.
- 5. Pathways in church yard.** Repaired in March.
- 6. Footpath cutting.** Received LMP information for cutting for this year. Agreed (order will need to be raised). Proposed Cllr Finnimore, seconded Cllr Powlesland.
- 7.** Cars parked on pavement in Tregadillett are an obstruction. Cllr Powlesland to send photos to the Clerk to pass on to PC Steve Stoppard.
- 8.** Road narrows sign on B3254 from Pennygillam roundabout towards Daws House has fallen down. Cllr Parsons to send a photo to Cormac.

**17/041 Current & Ongoing Business**

- 1. Noticeboards.** The new board will be put up in the next month.
- 2. Standing Orders.** The model standing orders were discussed, and will be on the May agenda for adoption. The Chairman thanked Cllr Rogers for all her hard work.
- 3. Public conveniences water leak.** South West Water (wholesaler) is currently refusing the leak allowance as the leak was not fixed within 30 days, and the SWW Business Centre is fighting the council's case (as 30 days would not have been possible).
- 4. Toilet sign on shelter.** To be repaired.

**5. Election.** As only 7 nominations were received, the result is uncontested and there will be no election for parish councillors. Councillors must sign Declaration of Office before the start of the next meeting. Election expenses forms to be submitted by 2<sup>nd</sup> June 2017 & Register of Pecuniary Interests by 5<sup>th</sup> June 2017. Code of Conduct training should be completed within 6 month for all councillors.

Cllr Whiting has not stood for re-election, and the Council wanted to extend their thanks to him for all his hard work.

**6. Annual Parish Meeting** will be held in the Village Hall on Wednesday 19<sup>th</sup> April 2017.

**17/042 New business:**

**1. Potholes.** The Clerk advised that complaints are often received from parishioners living in Tregaller Close and Petherwin Water about potholes. The Clerk passes on to Cormac, but apparently these are low down the priority list.

**2. New flag.** St. Piran's flag for church tower needs replacing. Clerk to request quote & information on quality.

**3. Request for dog waste** bin from South Petherwin PCC for church area (carpark, village hall or by field style), as church bins are being used and they are not suitable. Clerk to contact Council.

**17/043 Cornwall Councillors Report.**

Cllr Neil Burden advised that dog waste bins can be purchased and paid for to be emptied. He suggested having a meeting with SWW if no satisfactory resolution is reached. He also discussed the forthcoming elections and the Vision for the Future.

**17/044 Correspondence**

1. Women's Rape & Sexual Abuse Centre (Cornwall) asking for donation. Parish Council can only support local charities.

**17/045**

**Urgent items:** None.

**Items of Information:** The outgoing Chairman thanked Cllrs Rogers and Parsons and the Clerk for all their help and support during the year, and the Council thanked her for her time as Chairman.

There being no other business the meeting ended at 21:30.

Next meeting will be on 17<sup>th</sup> May 2017 at 7.30pm in the Village Hall.