

## SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING

Minutes of the meeting of South Petherwin Parish Council held on 6<sup>th</sup> February 2019 in the Methodist Church Hall at 7.00pm.

**Present:** Cllr P Parsons (Chairman), Cllr R Jeffery, Cllr D Rogers, Cllr S Rogers, Cllr M Screech, Cllr A Trehane and Cllr S Vernon.

**Apologies:** Cllr A Finnimore, Cllr R Kneebone and Cllr C Powlesland.

**Representations from Public** (15 minutes allowed in total).

**19/012 Councillors' declaration of interest.** None.

**19/013 Minutes of the Council meeting** of the Parish Council meeting held on the 2<sup>nd</sup> January 2019 were approved. It was proposed by Cllr R Jeffrey, seconded by Cllr A Trehane, that the minutes be approved.

**19/014 Matters arising** from the minutes not appearing elsewhere on the agenda. None

**19/015 Planning.** None.

**b. Pre-applications:** None

**c. Decisions:**

**PA18/09413 APPROVED** Land South East Of Tor View South Petherwin. Mr P Parsons.

**PA18/12017 Screening Opinion - EIA Required** Land at Kennards House. Kivells Ltd.

**19/016 Finance**

a. Quotes

South Petherwin Footpaths quote 2019	£300.00
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Trelinnoe Gardens Footpath quote 2019	£42.00
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It was proposed by Cllr S Vernon, seconded by Cllr M Screech that the quotes for footpath grass cutting 2019 be accepted; all in favour.

LMP 2019/2020	£305.15
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It was proposed by Cllr A Trehane, seconded by Cllr M Screech that the LMP quote be accepted; all in favour.

SLCC membership renewal	£76.00
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It was proposed by Cllr S Vernon, seconded by Cllr R Jeffrey that the SLCC membership be renewed; all in favour.

b. Bank statement	Estimate
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Current Account	Balance as at 30 <sup>th</sup> January 2019	£ 7,630.60
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Savings Account	<u>£ 11,070.76</u>
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Total Balance	£ 18,701.36
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An LMP credit of £305.15 had been received since the agenda was issued.

c. Invoices due for payment

Parish Clerk – R Frame	£206.96
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Toilet and bus shelter cleaning – A Peerless	£37.50
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Password recovery – Cornwall & Devon Computers	£36.00
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Cllr S Rogers joined the meeting

Toilets utilities – EDF	£36.11
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Remembrance Day Wreath – J Whale	£17.00
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Stationary - Complete Business Solutions	£29.40
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Salt bin – Cormac	£239.09
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SLCC membership renewal	£76.00
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Addition not shown on the agenda – paid under Standing Order 18g

Toilet utilities - South West Water	£8.86
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It was proposed by Cllr A Trehane, seconded by Cllr S Vernon that the invoices be paid; all in favour.

Postponed for payment at the next meeting

Wooden soldier cut out - WW1 100 group	£50.00
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Cornish and Devon advert - WW1 100 group	£39.99 + VAT
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d. Credits received

Saving account interest – HSBC

£1.88

#### **19/017 Highways & Footpaths Matters**

- a. Trelinnoe Gardens/Close path and hedge maintenance – awaiting a site visit from Cormac.
- b. Pennygillam flooding/blocked drain – Cormac had carried out a site visit, action to be taken.
- c. Pennygillam bollards – confirmation required of action taken.
- d. Tiny Meadows weed spraying – awaiting quote.
- e. Daws House speeding – correspondence had been received requesting that a self-funded SPECS system be considered. The Council will see through the process currently on-going with Cornwall Council and Cormac however a self funded project could be considered for a CNP funding application.

#### **19/018 Current & ongoing business**

- a. Standing orders – General Data Protection Regulations (GDPR). It was proposed by Cllr R Jeffery, seconded by Cllr S Rogers that standing orders be revised to include GDPR; all in favour.
- b. Telephone box. A clean up and paint would be carried out. South Petherwin School and, The Cake and Rakers have expressed their support in taking ownership of the telephone box for 3 months at a time. The Methodist Church and The Church were considering their involvement.
- c. Scarecrow festival 2019. A meeting will be held to determine the format for the event.

#### **19/019 New business.**

- a. Monitoring of footpath contract. Councillors would be informed when the footpaths were next cut so that monitoring could be carried out. A map would be provided.
- b. Arrangements for Parish Meeting 2019. A list of groups to invite was agreed. A date for the next Annual Parish meeting would be confirmed at the next Parish Council meeting.
- c. Play equipment risk assessment. Confirmation of inspection responsibilities was required. It was proposed by Cllr D Rogers, seconded by Cllr A Trehane, that RoSPA be contacted if required.
- d. Date for 2019/2020 meetings. It was proposed by Cllr D Rogers, seconded by Cllr P Parsons that the Parish Council meetings revert back to the second Wednesday of the month; all in favour.
- e. Code of conduct training. Cornwall Council would be contacted to discuss South Petherwin Parish council hosting a Code of Conduct training session.

#### **19/020 County Councillor's Report**

The County Councillor recommended contacting Kevin Bryant at Cornwall Council to determine progress with Daws House speed reduction measures. Cornwall Council voted almost unanimously on a motion declaring a climate change emergency. The next Council meeting regarding Greystone quarry expansion will be held on 26<sup>th</sup> February. It was recommended the Community Governance remain a Parish Council agenda item for the foreseeable future.

#### **19/021 Correspondence.**

- a. A polling station review is to be carried out in March 2019.
- b. There will be an opportunity to meet the members of the Launceston area Planning and Sustainable Development team – 28 March 2019 in Launceston Town Hall 4.30pm to 6.00pm.

#### **19/022 Urgent items.**

- a. The Council agreed that the Parish will be involved in the Community Governance (boundary) review.
- b. Protocol for the Parish Council passwords, hard-drive and laptop was proposed by Cllr P Parsons, seconded by Cllr A Trehane; all in favour. The risk assessment would be updated accordingly.
- c. The SUEZ recycling temporary planning permission had expired, it would be investigated if a new application had been submitted.

#### **Employment report**

Press and Public excluded due to employment matters.

It was proposed by Cllr A Trehane, seconded by Cllr R Jeffery the meeting go into Part 2. Carried.

It was proposed by Cllr D Rogers, seconded by Cllr P Parsons the meeting move to Part 1 Public session.

Clerk's annual appraisal approved.

There being no further business the meeting closed at 8.45 pm.

The next meeting will be held on 13<sup>th</sup> March 2019 in the Methodist Church Hall at 7.00pm.

For further information please contact the Parish Clerk Rebecca Frame [parishcouncil@southpetherwinpc.org](mailto:parishcouncil@southpetherwinpc.org)