

## SOUTH PETHERWIN PARISH COUNCIL: EMPLOYMENT COMMITTEE AND PARISH COUNCIL MEETINGS

Dear Chairman and Councillors,

You are requested to attend a meeting of the Employment Committee to be held on 6<sup>th</sup> February 2019 in the Methodist Church Hall at 6.30pm and a Parish Council meeting to be held on 6<sup>th</sup> February in the Methodist Church Hall 2019 at 7.00pm. The agendas for the meetings are shown below. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the Parish Council meeting at 7.00pm. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.

*RMFrame*

Rebecca Frame, Parish Clerk Email: [parishcouncil@southpetherwinpc.org](mailto:parishcouncil@southpetherwinpc.org)

### Employment Committee meeting to be held on the 6<sup>th</sup> February in the Methodist Church Hall at 6.30pm.

Employment – this item will be held in Part 2 (confidential). Press and public excluded.

### AGENDA for the Meeting of the Parish Council to be held 6<sup>th</sup> February 2019 in the Methodist Church Hall at 7.00pm

1. Representations from Public (15 minutes allowed in total)
2. Apologies from the Councillors
3. Councillors declaration of interest
4. Minutes of the Parish Council meeting held 2<sup>nd</sup> January 2019 to be approved
5. Matters arising from the minutes not appearing elsewhere on the agenda
6. Planning
  - a. Applications received: None
  - b. Pre-applications: None
  - c. Decisions:  
**PA18/09413 APPROVED** Land South East Of Tor View South Petherwin. Mr P Parsons.  
**PA18/12017 Screening Opinion - EIA Required** Land At Kennards House. Kivells Ltd.
7. Finance
  - a. Quotes

South Petherwin Footpaths quote 2019	£300.00
Trelinnoe Gardens Footpath quote 2019	£42.00
LMP 2019/2020	£305.15
SLCC membership renewal	£76.00
  - b. Bank statement  
Estimate

Current Account	Balance as at 30 <sup>th</sup> January 2019	£ 7,630.60
Savings Account		<u>£ 11,070.76</u>
Total Balance		£ 18,701.36
  - c. Invoices due for payment

Parish Clerk – R Frame	£206.96
Toilet and bus shelter cleaning – A Peerless	£37.50
Password recovery – Cornwall & Devon Computers	£36.00
Toilets utilities – EDF	£36.11
Remembrance Day Wreath – J Whale	£17.00
Stationary - Complete Business Solutions	£29.40
Salt bin – Cormac	£239.09
Wooden soldier cut out - WW1 100 group	£50.00

	Cornish and Devon advert - WW1 100 group	£39.99 + VAT
	d. Credits received	
	Saving account interest – HSBC	£1.88
8.	Highways and Footpaths	
	a. Trelinnoe Gardens/Close path and hedge maintenance	
	b. Pennygillam flooding/blocked drain	
	c. Pennygillam bollards	
	d. Tiny Meadows weed spraying	
	e. Daws House speeding	
9.	Current and ongoing business	
	a. Standing orders - GDPR	
	b. Telephone box	
	c. Scarecrow festival 2019	
10.	New business	
	a. Monitoring of footpath contract	
	b. Arrangements for Parish Meeting 2019	
	c. Play equipment risk assessment	
	d. Date for 2019/2020 meetings to be approved	
	e. Code of conduct training	
11.	County Councillor's Report	
12.	Correspondence	
13.	Urgent Items	

The next meeting will be held on 6<sup>th</sup> March 2019 in the Methodist Church Hall.