

## SOUTH PETHERWIN PARISH COUNCIL PARISH COUNCIL MEETING

Minutes of the meeting of South Petherwin Parish Council held on 13<sup>th</sup> June 2018 in the Village Hall at 7.30pm.

**Present:** Cllr D Rogers (vice Chairman), Cllr A Finnimore, Cllr R Jeffery, Cllr C Powesland, Cllr S Rogers, Cllr M Screech, Cllr A Trehane and Cllr S Vernon.

**Apologies:** Cllr P Parsons (Chairman) and Cllr R Kneebone.

The Chairman was unable to attend but passed his right to sign documents to the Vice Chairman. The Scarecrow event went well and should be programmed in now for next year.

**Representations from Public** (15 minutes allowed in total). The Cake and Rakers provided an update, Cornwall Council had supported their proposal and an agreement had been issued by Cornwall Council to the Parish Council. The Cake and Rakers hoped to address problem grass areas (bare patches, gravestone damage, hogweed) through a change in grass management. A programme of cutting was provided. The agreement is for one year to be reviewed annually. If the agreement is terminated the responsibility would revert to Cornwall Council.

**18/059 Councillors' declaration of interest.** None.

**18/060 Minutes of the Council meeting** of the Parish Council meeting of the 9<sup>th</sup> May 2018 were approved. Proposed Cllr Screech, seconded Cllr Jeffery, proposal carried.

**18/061 Matters arising** from the minutes not appearing elsewhere on the agenda. None

### 18/062 Planning

#### a. Applications Received

**PA18/04046** Replacement fuel tank installation, replacing 3 horizontal tanks for 3 vertical tanks of equal capacity. Keltek Fuel Oils, 17 Lowley Road, Launceston PL15 7PY. Ian Barnett. It was proposed by Cllr Finnimore, seconded by Cllr Powesland that this application be supported, proposal carried.

**PA18/04839** Proposed change to A1 (retail) use in connection with existing B1, B2 and B8 use. Millford Park, Unit 1 And 2 Pipers Close Pennygillam Industrial Estate Launceston. Charlie Bears Limited. Clarification was requested regarding the size, location and signage of customer parking and also the existing use of the proposed A1 area. It was proposed by Cllr Screech, seconded by Cllr Vernon that clarification be sought, proposal carried.

**b. Pre-applications:** None

#### c. Decisions Received

PA18/02569 APPROVED 1 Eliot Close Tregadillett. Mr Paul Carmichael.

PA18/00668 APPROVED Tredivett Farm Tregada. Mr John Wakeham

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PA18/02400 APPROVED Trebursye Business Park Road. KR and J J Daniel.

PA18/02914 REFUSED Field Adjacent To A395. Mr Michael Davey.

**d. Enforcements:** None

Information on enforcements will no longer be provided to Parish Councils due to GDPR regulations.

### 18/063 Finance

**Audit.** The Council reviewed and approved; the Certificate of Exemption (proposed by Cllr Trehane, seconded by Cllr S Rogers, proposal carried); Annual Governance Statement (proposed by Cllr Finnimore, seconded by Cllr Vernon, proposal carried); Accounting Statements with variances (proposed by Cllr Vernon, seconded by Cllr Jeffery, proposal carried). The documents were signed off as complete.

The cash book 2017/2018 was approved and signed, proposed by Cllr Screech, seconded by Cllr Powesland, proposal carried.

Audit and Notice of Public Right of Inspection papers would be put on the website page and noticeboard.

<b>b. Bank Statement</b>		<b>Estimate</b>
Current Account	Balance as at 1 <sup>st</sup> June 2018	£ 6,112.21
Savings Account		<u>£ 11,060.01</u>
Total Balance		£ 17,172.22*

\*£10,000 moved to savings account 18/040.

**c. Invoices due for payment**

Parish Clerk – R Frame	£200.00
Toilet and bus shelter cleaning - A Peerless	£37.50
May event printing costs – Parish Magazine Printing	£50.00
Stationary - Complete Business Solutions	£49.62
Advert for Parish week - Cornish and Devon	£120.00
Wood for scarecrow making workshop - Maunder & Son	£31.68
Bouncy Castle for Parish event – South West Bouncy Castle	£150.00

**Invoice not showing on the agenda**

Footpath cutting – J Sanders – paid Under Standing Order 18 (g) £150.00

It was proposed by Cllr Powesland, seconded by Cllr Vernon that the invoices be paid, proposal carried.

**18/064 Highways & Footpaths Matters**

Daws House speeding. The Council have requested that an update be provided as to when the data from the, now removed, speedvisor will be analysed and when a decision/recommendations will be provided. Clerk to contact Cornwall Council.

Path to Tiny Meadows. The excess foliage in the cut through to Tiny Meadows had been reported.

**18/065 Current & ongoing business**

a. Toilet repairs and meter readings. Two quotes for repair had been received, a decision would be made at the next meeting. Meter reading ongoing.

b. GDPR. Guidelines drawn up by the Clerk were presented to the Council. Cllrs Jeffery, S Rogers and Trehane would form a working group, and report back to the Council, to address the GDPR requirements. The Clerk would register with Independent Commissioners Office (ICO). Proposed Cllr D Rogers, seconded Cllr Powesland, proposal carried.

c. Code of Conduct Training. CC Cllr Burden would investigate the training to Cllrs provided by Cornwall Council.

d. Website renewal. Although the Parish Council have a page on the website the Village magazine pay the annual fee for the website. It was believed that the invoice had been paid, awaiting the website to be reinstated. The trustees for the wind turbines have agreed to pay for publication of the website for the next three years.

e. The Cake and Rakers request relating to the closed church graveyard of St Paternus was discussed. Resolved that as per minute 18/042 the Parish Council would be unable to take responsibility for the closed graveyard.

Proposed Cllr Powesland, seconded Cllr S Rogers, proposal carried.

**18/066 New business** none.

**18/067 County Councillor's Report**

The Launceston Community Network Panel Meeting and Annual General Meeting would be held on Thursday 21st June at The Guildhall, Launceston Town Hall.

£50,000 highways budget was now available to benefit the whole area.

**18/068 Correspondence.**

a. The Local Government Boundary Commission for England draft recommendations were now available. They encouraged everyone who has a view to complete the survey.

b. A survey from CALC had been received, Cllrs would bring any comments to the next meeting.

**18/069 Urgent items** none.

There being no further business the meeting closed at 21.44 pm. The next meeting will be held on 11<sup>th</sup> July 2018 in the Village Hall at 7.30pm. For further information please contact the Parish Clerk Rebecca Frame  
parishcouncil@southpetherwinpc.org