

## **SOUTH PETHERWIN PARISH COUNCIL: AGM PARISH COUNCIL MEETING**

Minutes of the meeting of South Petherwin Parish Council held on 9<sup>th</sup> May 2018 in the Village Hall at 7.30pm.

**Present:** Cllr P Parsons (Chairman), Cllr D Rogers (vice Chairman), Cllr Jeffery (joined the meeting at 8.58pm), Cllr R Kneebone, Cllr C Powesland, Cllr S Rogers, Cllr M Screech and Cllr A Trehane.

**Apologies:** Cllr A Finnimore and Cllr Vernon.

**Representations from Public** (15 minutes allowed in total). Three members of the public in attendance. MPA18/00963/PREAPP concerns raised regarding this pre-application for a change of use. A previous application to convert a farm shed to farm shop was refused by Cornwall Council due to Highways England road safety concerns as the building is off a dangerous A30 junction which goes into a single track lane. This road safety issue would equally apply to this application.

### **18/047 Annual General Meeting of South Petherwin Parish Council**

- a. Register of Interests. New register of interest forms would be distributed as requested.
- b. To Appoint a Chairman. It was proposed by Cllr D Rogers that Cllr Parsons serve another year as Chairman, seconded by Cllr Powesland, proposal carried, unanimous vote.
- c. To Appoint a Vice Chairman. It was proposed by Cllr Powesland that Cllr D Rogers continue as Vice Chairman, seconded by Cllr Kneebone, proposal carried, unanimous vote.
- d. To Appoint the Responsible Financial Officer. It was proposed by Cllr D Rogers that the Clerk continue as the Responsible Financial Officer, seconded by Cllr Parsons, proposal carried, unanimous vote.
- e. Appointment of Employment Committee. Cllrs Kneebone, Jeffery, Powesland, S Rogers, D Rogers and Trehane were appointed to the Employment Committee.
- f. Appointment of working groups. Cllrs Kneebone, Parsons, S Rogers, Screech and Trehane were appointed to the Highways working group. Cllrs Jeffery, Parsons, Trehane and Vernon were appointed to the Social Events group. Outside bodies. Cllrs Parsons and Screech were appointed to the Village Hall. Cllrs D Rogers and Screech were appointed to the Launceston Community Network. Cllrs Powesland and Screech were appointed to the Community Benefit Fund.

**18/048 Councillors' declaration of interest.** None.

**18/049 Minutes of the Council meeting** of the Parish Council meeting of the 11<sup>th</sup> April 2018 were approved. Proposed Cllr Screech, seconded Cllr Trehane, proposal carried.

**18/050 Matters arising** from the minutes not appearing elsewhere on the agenda. None

### **18/051 Planning**

#### **a. Applications Received**

**PA18/00668** Various alterations to windows previously approved under PA15/11536. Tredivett Farm Tregada. Mr John Wakeham. As below.

**PA18/00669** Listed Building Consent for Various alterations to windows previously approved under PA15/11536. Tredivett Farm Tregada. Mr John Wakeham.

PA18/00668 and PA18/00669 were considered together. It was proposed by Cllr Parsons, seconded by Cllr Kneebone that this application be supported, proposal carried.

**PA18/02569** Garage extension attached to the existing garage. 1 Eliot Close Tregadillett. Mr Paul Carmichael. It was proposed by Cllr Kneebone and seconded by Cllr Screech that this application be supported, proposal carried.

**PA18/02914** Advertising nearby Trethorne Golf Club. Field Adjacent To A395. Mr Michael Davey. It was proposed by Cllr Parsons, seconded by Cllr Kneebone that this application be supported with amendment 'Highways England and Highways Cornwall approval sought regarding safety issues'. 6 votes in favour and 1 vote against this proposal, proposal carried.

**PA18/03754** Conversion of existing integral garage to create a hobby room and provision of an office with linking canopy in the garden. Daws House, High Bidders. Mr and Mrs Alex Emson. It was proposed by Cllr D Rogers, seconded by Cllr Powesland that this application be supported, proposal carried.

**b. Pre-applications**

**MPA18/00963/PREAPP** Historic building pre-application advice for change of use of redundant agricultural shed for conversion to a customer function and tourist destination with visitor experience. Land South West of Treguddick Manor. Mr John Walters.

There are historic issues regarding the safety at this junction. Highways England previously stated that this site should be for residential use only. The Council would highlight to Cornwall Council Planning department the serious highway safety concerns at the junction and increased traffic. It was proposed by Cllr Kneebone, seconded by Cllr Screech that this comment be supported, proposal carried.

**c. Decisions**

**PA18/00750** Highfield South Petherwin. Mr Steven S Rogers. **Granted (CAADs and LUs only)**

**d. Enforcements:** None

**18/052 Finance**

A letter of authority to the bank to transfer £10,000 from the current account to savings account, as agreed at the last meeting, was signed by Cllr's Parsons and Screech.

**a. Bank Statement**

	Balance as at 30 <sup>th</sup> April 2018	Estimate
Current Account		£ 17,235.12
Savings Account		<u>£ 1,060.01</u>
Total Balance		£ 18,295.13

**b. Invoices due for payment**

Parish Clerk – R Frame £194.17

Toilet and bus shelter cleaning - A Peerless ~~£56.00~~

As the toilet was closed one third of the monthly rate was to be deducted, £37.50 vice £56 to pay. It was proposed by Cllr Kneebone, seconded by Cllr Powesland that the monthly cleaning contract charge be reduced, proposal carried.

Zurich insurance renewal due 1<sup>st</sup> June 2018 £553.98

CALC subscription £337.26

It was proposed by Cllr Kneebone, seconded by Cllr D Rogers that the CALC membership be paid for another year with a review of utility carried out a few months ahead of next year's renewal, proposal carried.

It was proposed by Cllr D Rogers, seconded by Cllr Kneebone that the invoices be paid, proposal carried.

**c. Invoices received**

South West water £27.25cr

**d. Income received**

CTS Grant April £109.42

Precept April £4500.00

VAT Reclaim £368.56

**e. Audit Appointment**

It was proposed by Cllr Parsons, seconded by Cllr Screech that Mr John Conway be appointed to carry out the internal audit and be paid the standard charge of £100, proposal carried. The audit papers required would be completed at the next Parish Council meeting and the Clerk would arrange for a day and location for the audit to take place.

**18/053 Highways & Footpaths Matters**

a. Daws House Speeding. Daws House residents requested an update on the proposed pedestrian walkway at Daws House. Cornwall Council were currently gathering traffic speed data through the use of a Speed Visor at Petherwin Water. Further information on other speed reduction measures would be available once the evidence gathering was complete and analysed.

b. Residents of Tregaller Close informed the Chairman that the resurfacing of their estate had been completed.

c. The pot hole at Little Comfort still required repair, the Clerk would resubmit the information.

#### **18/054 Current & ongoing business**

- a. Risk assessment to be approved. This would be carried out during the audit.
- b. Toilet repairs and meters. One company had provided a quote, two more quotes were required before a decision on who to appoint to carry out the work could be made. The meters would be read before the next meeting.

8.58pm Cllr Jeffery joined the meeting.

- c. Data Protection Officer update. It had been announced that the proposal that there should be no requirement for a Data Protection Officer for small Councils has been supported; awaiting Government confirmation. All other GDPR requirement must be met.
- d. May events. Posters and leaflets were to be distributed imminently.
- e. Annual Parish meeting. A reminder invitation would sent out to the Parish organisations.

#### **18/055 New business**

- a. Community Network Highways Scheme. An allocation of £50,000 a year to Launceston Town Council to spend on Highway schemes. The scheme was encouraging Parish Councils to put forward their ideas.
- b. Churchyard bench. A query had been raised regarding the lack of a bench in the church yard, a bench would require approval by the church prior to Parish Council discussion.

#### **18/056 County Councillor's Report**

Cornwall Council were in discussion with Launceston Town Council regarding a new library complex and the closure/demolition of the old tax office.

A highways meeting was to be held regarding the A388 junctions and the new housing estates. Two new footbridges were to be built in Newport.

Cornwall Council's AGM was to be held on 21 May 18. Truro's stadium proposal was supported subject to a £3 million grant from the Government however Lidl had withdrawn the £2 million previously offered.

The new housing register was not working as well as expected, individuals were having issues getting onto the register.

The Wave hub proposal had been abandoned.

#### **18/057 Correspondence.**

- a. The Community Benefit Fund had responded to the Bell Ringers regarding their queries, item closed.
- b. The South Petherwin website was due for renewal. The Chairman would ensure the renewal fee was paid by the supporting body.

#### **18/058 Urgent items** none.

There being no further business the meeting closed at 9.24pm. The next meeting will be held on 13<sup>th</sup> June 2018 in the Village Hall at 7.30pm. For further information please contact the Parish Clerk Rebecca Frame [parishcouncil@southpetherwinpc.org](mailto:parishcouncil@southpetherwinpc.org)