

SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING

Minutes of the meeting of South Petherwin Parish Council held on 14th June 2017 in the Village Hall at 7.38pm.

Present: P Parsons (Chairman), Cllrs D Rogers, P Fox (acting Clerk), C Powlesland

Representations from the public:

There was a representation from some residents of Trebursye regarding Planning Application PA17/04965. They objected to the application on the grounds that the change of use to C2 gives no exact reference to the exact proposed usage, and by whom. They also objected that it would be detrimental to the environment by:

- Providing additional traffic movements to the proposed dwelling, over roads unsuitable for such traffic, and thereby increase potential traffic hazards for those living in close proximity to this dwelling who have to walk along the route additional traffic would have to use.
- The increased traffic movement would also lead to increased noise levels, would have a detrimental impact on the immediate woodland area and stream, and wildlife and farm animals.

The Parish Council agreed that the Clerk would contact the developers and arrange a site visit in order that the Councillors could assess these objections.

There was also representation from Daws house regarding the grave concern to the safety of pedestrians in the hamlet, caused by traffic constantly breaking the 30 MPH speed limit. Several residents voiced their concerns, recalling incidents that endangered pedestrians, and calling for some form of traffic calming to be introduced to the area.

Cllr Parsons informed the residents that the Parish Council had started to investigate the possible solutions for Daws House and South Petherwin Village, and that Cornwall Council Highways Dept would be contacted to try and ascertain the quickest route possible to introducing traffic calming solutions that would meet with approval from those parishioners living in the areas affected.

Apologies: Apologies were received from Cllrs A Finnimore, M Screech, R Kneebone.

17/059 Declaration of Interests:

There were none.

17/060 Minutes: The minutes of the Parish Council meeting of the 17th May 2017 were approved & signed. Proposed Cllr Rogers, seconded Cllr Powlesland.

17/061 Matters arising from the minutes.

All Councillors had signed Register of Interests, and these had been submitted to Cornwall Council.

Cllr Fox has temporarily taken on the unpaid position of Clerk, until someone can be appointed to the position.

Signed:

17/062 Planning:

Applications Received:

Pre-applications: None.

Decisions:

PA17/03897 Erection of a conservatory on rear of property. Existing wall taken down and rebuilt to form external side of new structure, the other two walls and roof being all glass. Patio doors from existing barn to conservatory already in situation. Location Gardiners Cottage, Tremeale, South Petherwin, Launceston. Applicant Mr Peter Stevenson.

Decision

Approved, proposed by Cllr Powlesland, seconded by Cllr Parsons, no objections.

PA17/04965 Change of use from dwelling house (class C3) to residential care home (class C2), for up to five residents. Location Beaumist, Trebursye Gardens, Trebursye, Launceston. Applicant Dunhall Property Ltd.

Decision

Due to objections being raised by members of the public, the Council felt that a site visit would be required to assess the reasons. The visit was proposed by Cllr Powlesland, seconded by Cllr Rogers. The Clerk was requested to contact the Developer to arrange a visit. The decision was therefore deferred until the next meeting.

17/063 Finance

1. External audit for 2016/17: all information sent to auditors.
2. Grant application for Big Lunch for £65 (A Caine, S Nunn, and R Howlett).
This grant application was withdrawn by A Cain prior to the meeting, so no grant was considered.

Bank Statement	Actual	
Current Account	Balance 1st June 2017	£ 13,009.38
Savings Account		£ 1,059.47
Total Balance		£ 14,068.85

Invoices due for payment

A Peerless cleaning May plus materials	£	64.03
Zurich insurance	£	551.40
Julian Sanders (grass cutting)	£	192.00
Internal audit (Margaret Savage/Altarnun PC)	£	25.00
Cornish & Devon Post	£	133.56

After a discussion on the Zurich insurance premium it was agreed that multiple quotes would be sought when the premium comes up for renewal.

For all invoices due for payment except that for Julian Sanders, approval was proposed by Cllr Rogers, seconded by Cllr Powlesland. No objections.

Signed:

For the invoice for Julian Sanders, Cllr Parsons signed the Register of Interest book and temporarily stepped down as Chair, and left the meeting. Cllr Rogers took the chair. Payment was proposed by Cllr Rogers, seconded by Cllr Powlesland, no objections.

Cllr Parsons returned to the meeting and resumed the Chair.

17/064 Employment Committee. This item was moved to the end of the agenda. Proposed Cllr Rogers, seconded Cllr Powlesland. Minutes will be issued separately.

17/065 Highways & Footpath Matters

- 1. SpeedVisor.** Waiting for deployment date.
- 2. Daw's House Speed warning sign.** Reported.
- 3. Parked cars in Tregadillett.** Pictures of cars parked illegally in the area had been sent to PCSO Steve Stoppard. The Parish Council have received an E.Mail from PCSO Stoppard stating that "I have visited twice this week and there were no vehicles present."
- 5. Overgrown trees** on bank on B3254 near Pennygillam roundabout. Cllr Parsons to contact Oliver Jones of Cornwall Council.

17/066 Current & Ongoing Business

- 1. Noticeboards.** The new board has now been put up.
- 2. Standing Orders.** These were discussed with a few amendments suggested. These were agreed with Cllr Powlesland proposing, seconded by Cllr Parsons. These will be distributed to all Councillors.
- 3. Public conveniences water leak.** Due to a reorganisation within South West Water we are still being chased for the total amount of water which includes the leaked amount. The bill at present amounts to £1,809.78. Cllr Parsons has re-submitted all forms and data previously given to them, and we await their decision as to whether they will approve the leak allowance. In the meantime Cllr Parsons proposed that we pay a nominal £200 on account to cover approximately the amount of water normally used. This was seconded by Cllr Powlesland, and agreed by all.
- 4. Toilet sign on shelter.** Still ongoing.
- 5. Election.**

Election expenses and Register of interests forms have been returned to the Clerk and were submitted to Cornwall Council by June 5th.

Code of Conduct training was undertaken by Councillors Rogers, Powlesland, Parsons, and Fox, at Liskeard, on May 25th.
- 6. New St Piran's Flag.** Cllr Parson will check with Trevosa Community Fund to see if they could provide the money. In the meantime, Cllr Fox will look to see which company is the best to buy from.

17/067 New business:

- 1. Transparency.** Contact details & possibly photo's on parish website and in magazine.

It was agreed to leave this until the July meeting. It was agreed that the name of the temporary Clerk, and phone number should be displayed on the Parish noticeboards. Cllr Fox will action.

2. **Planning protocols:** This will be carried over to the July meeting. The Clerk will resend the details to all Councillors.
3. **Finance regulations.** This will be carried over to the July meeting.
4. **Co-Option of New Councillors.** The Clerk will place a notice on the Parish noticeboards inviting volunteers for co-option. There are three Councillor Vacancies.
5. **Expense Forms.** Cllr Powlesland requested that expense forms be sent to all Councillors so that legitimate expenses can be claimed. Clerk will send out paper copies.
6. **E.Mail from Distinctly PR Requesting publication of their Radon report on the Parish Website.** As this request came from a PR company, the Council decided to take no action on the request.

17/068 County Councillor's Report. Councillor Neil Burden gave an update on the composition of Cornwall Council after the recent local elections.

Cllr Burden recommended that the Parish Council seek co-opted members to fill the vacancies ASAP. It added weight to the urgency of the need to get a message inviting applicants placed on the Parish noticeboards.

17/069 Correspondence

1. E.Mail regarding speed issues in Daws House was dealt with under **Representations From The Public.**
2. Cllr Powlesland stated that some extra grass cutting was required (somewhere near her place. Need further info in order to get something done.)

17/070

Urgent items: None.

Items of Information:

(17/064)

1. Cllr Powlesland requested that any details of previous applicants for the position of Clerk, and employees be removed from any form of electronic storage used by the Council. Cllr Fox stated that this could be done but only where the information was not subject to the retention laws required for such elements as Finance, and for HMRC submissions. As Clerk, Cllr Fox agreed to trawl through the relevant locations to check that nothing was being retained that wasn't necessary.
2. The council now moved into confidential mode to discuss the vacant position of the Clerk.

There being no other business the meeting ended at 21:45.

Next meeting will be on 12th July 2017 at 7.30pm in the Village Hall.

Signed: