SOUTH PETHERWIN PARISH COUNCIL 2018/19 PRECEPT First draft November 2016

	Actual	Budget	Actual to	Remaining budget	Predicted	Predicted	Budget	Revised budget	Budget	Revised budget	Budget	Power	Comments
	2015/16	2016/17	Oct 2016	To year end	Year end	vs budget	2017/18	2017/18	2018/19	2018/19	2019/20		
COUNCIL ADMINISTRATION													
Insurance	£519.40	£563.00	£537.38	£25.62	£537.38	£25.62	£592.00	£592.00	£621.00	£621.00	£621.00	*LGA 1972*	*Need to add benches*
Clerk salary	£1,404.56	£1,745.00	£1,192.10	£552.90	£2,095.20	£350.20	£1,795.00	£2,210.40	£1,861.00	£2,248.80	£1,861.00	*LGA 1972*	*SCP pay scale*
Clerk expenses	£272.66	£398.00	£187.26	£210.74	£398.00	£0.00	£413.00	£398.00	£428.00	£408.00	£413.00	*LGA 1972*	
Phone & broadband	*£200.00*	*£240.00*	*£140.00*	£100.00	*£240.00*	*£0.00*	*£250.00*	*£240.00*	*£260.00*	*£245.00*	*£245.00*		
Stationery (paper, printer cartridges, files)	*£8.15*	*£50.00*	*£18.32*	£31.68	*£50.00*	*£0.00*	*£50.00*	*£50.00*	*£50.00*	*£50.00*	*£50.00*		
Postage & stamps	*£46.87*	*£28.00*	*£16.34*	£11.66	*£28.00*	*£0.00*	*£28.00*	*£28.00*	*£28.00*	*£28.00*	*£28.00*		*1st class = 62p, 2nd class = 53p Nov 2015*
Travel	*£17.64*	*£80.00*	*£12.60*	£67.40	*£80.00*	*£0.00*	*£85.00*	*£80.00*	*£90.00*	*£85.00*	*£90.00*		*Estimated - for conferences, seminars etc. Mileage 45 pence a mile*
Advertising	£264.96	£240.00	£32.27	£207.73	£100.00	£140.00	£240.00	£200.00	£240.00	£200.00	£200.00		*eg. Events, positions. Suggested reduction.*
Paperless Planning	£0.00	£50.00	£658.60	£608.60	£700.00	£650.00	£50.00	£150.00	£50.00	£150.00	£150.00	*Finance Regs 2003*	*Given £700 grant in 2015. Ongoing expenses = paper & cartridges (latter are £75+ for 4 colours)*
Transparency	£0.00	£100.00	£150.00	£50.00	£300.00	£200.00	£100.00	£100.00	£100.00	£75.00	£75.00	*Openness & Transparency 2015*	*Received £300 grant in 2015/16 financial year. £150 to use on training. Ongoing requirements?*
Audit	£337.00	£345.00	£25.00	£320.00	£25.00	£320.00	£250.00	£100.00	£250.00	£100.00	£100.00		*No more external audits from 2017/18, but need internal*
External	*£240.00*	*£245.00*	*£0.00*	£245.00	*£0.00*	*£245.00*	*£0.00*	*£0.00*	*£0.00*	*£0.00*	*£0.00*		*Will not be charged for the external audit*
Internal	*£97.00*	*£100.00*	*£25.00*	£75.00	*£25.00*	*£75.00*	*£250.00*	*£100.00*	*£250.00*	*£100.00*	*£100.00*		*M Savage agreed to audit again for 2016/17, allowed for different auditor costs*
Election	£0.00	£670.00	£0.00	£670.00	£0.00	£670.00	£665.00	£1,330.00	£665.00	£400.00	£400.00	*LGA 1972*	*£120 minimum uncontested; £1500 no poll cards, £2000 max with poll cards. Election year 2017*
Rent	£231.00	£154.00	£0.00	£154.00	£154.00	£0.00	£154.00	£154.00	£154.00	£165.00	£165.00	*LGA 1972*	*Assuming no increase in hall fees*
Village Hall	*£84.00*	*£84.00*	*£0.00*	£84.00	*£84.00*	*£0.00*	*£84.00*	*£84.00*	*£84.00*	*£90.00*	*£90.00*		*£12 per use*
Methodist Chapel Hall	*£147.00*	*£70.00*	*£0.00*	£70.00	*£70.00*	*£0.00*	*£70.00*	*£70.00*	*£70.00*	*£75.00*	*£75.00*		*£7 per hour*
Misc	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		*Suggest remove this line*
ASSETS													
Noticeboards	£0.00	£300.00	£0.00	£300.00	£300.00	£0.00	£300.00	£100.00	£300.00	£100.00	£100.00		*Repairs/replacement. Local Devolution fund = £658. Reduce future requirements?*
Village Pump	£0.00	£50.00	£0.00	£50.00	£50.00	£0.00	£50.00	£50.00	£50.00	£50.00	£50.00		*Repairs & maintenance. Unlikely to get grant from LDF*
Church Lights (Electrics)	£70.31	£75.00	£65.32	£9.68	£65.32	£9.68	£78.00	£78.00	£80.00	£80.00	£80.00		*(Millennium: PC agreed to pay for electricity for floodlighting church)*
Graveyard Grants	£280.00	£280.00	£280.00	£0.00	£280.00	£0.00	£280.00	£280.00	£280.00	£280.00	£280.00		
SP Parish Church	*£140.00*	*£140.00*	*£140.00*	*£0.00*	*£140.00*	*£0.00*	*£140.00*	*£140.00*	*£140.00*	*£140.00*	*£140.00*		
Methodist Chapel	*£140.00*	*£140.00*	*£140.00*	*£0.00*	*£140.00*	*£0.00*	*£140.00*	*£140.00*	*£140.00*	*£140.00*	*£140.00*		
Toilets & Bus Shelters												*Pub Health 1936 s87*	
Operational costs	£622.00	£830.00	£404.00	£426.00	£684.00	£146.00	£845.00	£845.00	£860.00	£860.00	£870.00		
Cleaning	*£502.00*	*£670.00*	*£364.00*	*£306.00*	*£644.00*	*£26.00*	*£680.00*	*£680.00*	*£690.00*	*£690.00*	*£700.00*		
Opening/closing	*£120.00*	*£160.00*	*£40.00*	*£120.00*	*£40.00*	*£120.00*	*£165.00*	*£165.00*	*£170.00*	*£170.00*	*£170.00*		*No longer locking toilets. Review if reinstate*
Water & Electricity	£230.11	£270.00	£128.56	£141.44	£385.00	£115.00	£276.00	£298.00	£284.00	£302.00	£304.00		
Water	*£121.33*	*£135.00*	*£27.02*	*£107.98*	*£250.00*	*£115.00*	*£138.00*	*£160.00*	*£142.00*	*£160.00*	*£160.00*		*RECEIVED HIGH WATER BILL QUERYING POSS LEAK (£1642)*
Electricity	*£108.78*	*£135.00*	*£101.54*	*£33.46*	*£135.00*	*£0.00*	*£138.00*	*£138.00*	*£142.00*	*£142.00*	*£144.00*		*New business rate until June 2019*
Rates	£0.00	£290.00	£0.00	£290.00	£0.00	£290.00	£290.00	£290.00	£290.00	£290.00	£290.00		*£295.24 but not charged due to small business rate relieft*
Repairs & maintenance	£69.68	£150.00	£8.06	£141.94	£780.00	£630.00	£150.00	£150.00	£150.00	£150.00	£150.00		
Repairs	*£0.00*	*£50.00*	*£0.00*	*£50.00*	*£750.00*	*£700.00*	*£50.00*	*£100.00*	*£50.00*	*£100.00*	*£100.00*		*Will be cost for fixing pipes to toilets. Increase for next year?*
Cleaning supplies	*£69.68*	*£100.00*	*£8.06*	*£91.94*	*£30.00*	*£70.00*	*£100.00*	*£50.00*	*£100.00*	*£50.00*	*£50.00*		*Is this for toilets & bus shelters? Cost = £8.06. Reduce?*
Rent	£50.00	£50.00	£50.00	£0.00	£50.00	£0.00	£50.00	£50.00	£50.00	£50.00	£50.00		*For bus shelter*
Public Rights of Way												*Highways 1980 s43/50*	
Maintenance	£426.00	£496.00	£234.00	£262.00	£476.00	£20.00	£508.00	£496.00	£520.00	£520.00	£520.00		
Trelinnoe	*£126.00*	*£126.00*	*£84.00*	*£42.00*	*£126.00*	*£0.00*	*£128.00*	*£126.00*	*£130.00*	*£130.00*	*£130.00*		
LMP	*£300.00*	*£300.00*	*£150.00*	*£150.00*	*£300.00*	*£0.00*	*£310.00*	*£300.00*	*£320.00*	*£320.00*	*£320.00*		
Ad hoc requirements	*£0.00*	*£70.00*	*£0.00*	*£70.00*	*£50.00*	*£20.00*	*£70.00*	*£70.00*	*£70.00*	*£70.00*	*£70.00*		
Grit bins	£253.06	£197.88	£0.00	£197.88	£0.00	£197.88	£197.88	£197.88	£197.88	£197.88	£197.88	*Highways 1980 s43/50?*	
Refilling salt		*£172.88*	*£0.00*	*£172.88*	*£0.00*	*£172.88*	*£172.88*	*£172.88*	*£172.88*	*£172.88*	*£172.88*		*£86.44 per refill in 2015*
Maintenance		*£25.00*	*£0.00*	*£25.00*	*£0.00*	*£25.00*	*£25.00*	*£25.00*	*£25.00*	*£25.00*	*£25.00*		
Village Signs incl Footpaths	£0.00	£100.00	£0.00	£100.00	£100.00	£0.00	£100.00	£100.00	£100.00	£100.00	£100.00		*May get £94 from Local Devolution Fund, need CC permission. How much do they cost?*
TOTAL FIXED COSTS	**£5,030.74**	**£7,253.88**	**£3,952.55**	**£3,401.33**	**£7,479.90**	**£126.02**	**£7,283.88**	**£8,069.28**	**£7,430.88**	**£7,272.68**	**£6,901.88**		
					Predicted year end spend in line with budget with small loss								

	Year End	Budget	Actual to	Remaining budget	Predicted	Predicted	Budget	Revised budget	Budget	Revised budget	Budget	Power	Comments
	2015/16	2016/17	Oct 2016	To year end	Year end	vs budget	2017/18	2017/18	2018/19	2018/19	2019/20		
Training, seminars & conferences	£0.00	£200.00	£148.85	£51.15	£270.00	£70.00	£200.00	£200.00	£200.00	£200.00	£200.00	*LGA 1972*	*Agenda & Minutes course may be in 2017. Approx cost £114*
Subscriptions	£370.25	£310.00	£313.76	£3.76	£383.76	£73.76	£320.00	£400.00	£330.00	£400.00	£400.00	*LGA 1972 s143*	*£70 due for SLCC in Feb 2017, not allowed for when set precept*
Weed Treatment	£391.49	£395.00	£380.36	£14.64	£380.36	£14.64	£400.00	£400.00	£405.00	£405.00	£410.00	*Highways 1980 s43/50*	
Parish Events	£250.00	£600.00	£0.00	£600.00	£350.00	£250.00	£600.00	£600.00	£600.00	£600.00	£600.00		*eg National events, Skateboard & other Youth Projects*
IT equipment	£645.00	£120.00	£0.00	£120.00	£50.00	£70.00	£120.00	£120.00	£120.00	£120.00	£120.00	*LGA1972*	*Email address maintenance; PAT testing; new software*
Devolution	£0.00	£250.00	£0.00	£250.00	£120.00	£130.00	£250.00	£250.00	£250.00	£250.00	£250.00		*CC & CALC advised to build up Devolution fund over 3 years*
Donations/Grants s.137	£25.00	£100.00	£0.00	£100.00	£100.00	£0.00	£100.00	£100.00	£100.00	£100.00	£100.00	*LGA 172 s137*	
		£0.00	£187.36	£187.36	£187.36	£187.36							*Gave proceeds from Queen's birthday to Church Clock Fund*
Church Clock?	£0.00	£100.00	£100.00	£0.00	£100.00	£0.00	£100.00	£500.00	£100.00	£500.00	£0.00	*LGA 1972*	*Discussed giving more to this fund. When will project end?*
TOTAL VARIABLE COSTS	**£1,681.74**	**£2,075.00**	**£1,130.33**	**£1,132.03**	**£1,841.48**	**£133.52**	**£2,090.00**	**£2,570.00**	**£2,105.00**	**£2,575.00**	**£2,080.00**		
TOTAL EXPENDITURE	**£6,712.48**	**£9,328.88**	**£5,082.88**	**£4,533.36**	**£9,321.38**	**£7.50**	**£9,373.88**	**£10,639.28**	**£9,535.88**	**£9,847.68**	**£8,981.88**		

					Predicted year end spend in line with budget with small saving								
RESERVES													
	Year End	**Budget**	**Actual to**		**Predicted**	**Predicted**		**Budget**	**Revised budget**	**Budget**	**Revised budget**	**Budget**	**Power**	**Comments**
	2015/16	**2016/17**	**Oct 2016**		**Year end**	**vs budget**		**2017/18**	**2017/18**	**2018/19**	**2018/19**	**2019/20**		
CC LMP	£252.00	£252.00	£252.00		£252.00	£0.00		£252.00	£252.00	£252.00	£252.00	£252.00		
Grants	£1,603.06	£0.00	£250.00		£1,750.00	£1,750.00		£0.00	£0.00	£0.00	£0.00	£0.00		
Paperless Planning	*£700.00*	*£0.00*	*£0.00*		*£0.00*	*£0.00*								*Spent £658.60 on projector, screen, A3 printer, hard drive etc. Refund £41.40?*
Grit bins	*£253.06*	*£0.00*	*£0.00*		*£0.00*	*£0.00*								
Community Trust	*£350.00*	*£0.00*	*£250.00*		*£250.00*	*£250.00*								*Still have £100 in reserves. £350 invoice due for July event*
Transparency	*£300.00*	*£0.00*	*£0.00*		*£0.00*	*£0.00*								*Still have £150 in reserves - £150 spent to date*
Local Devolution Fund		*£0.00*	*£0.00*		*£1,457.00*	*£1,457.00*								*£705 Youth Projects, £658 noticeboards, £94 footpaths (£188 pump tbc)*
VAT reclaimed	£292.67	£100.00	£203.01		£300.00	£200.00		£100.00	£100.00	£100.00	£100.00	£100.00		
Other Income	£11.15	£0.00	£187.36		£187.36	£187.36		£0.00	£0.00	£0.00	£0.00	£0.00		*Proceeds from Queen's birthday tea (allocated to Church Clock Fund)*
Bank Interest	£0.72	£0.00	£0.42		£0.72	£0.00		£0.00	£0.72	£0.00	£0.72	£0.00		
CTS Grant	£259.98	£251.02	£251.02		£251.02	£0.00		£248.00	£256.07	£245.00	£245.00	£245.00		
Total non precept	**£2,419.58**	**£603.02**	**£1,143.81**		**£2,741.10**	**£2,138.08**		**£600.00**	**£608.79**	**£597.00**	**£597.72**	**£597.00**		
Precept	**£6,000.00**	**£9,000.00**	**£9,000.00**		**£9,000.00**	£0.00		**£9,000.00**	**£9,000.00**	**£9,000.00**	**£9,000.00**	**£9,000.00**		
Total income this financial year	**£8,419.58**	**£9,603.02**	**£10,143.81**		**£11,741.10**	£2,138.08		£9,600.00	£9,608.79	£9,597.00	£9,597.72	£9,597.00		
Reserves from previous year	**£4,963.31**	**£6,670.41**	**£6,670.41**		**£6,670.41**	£0.00		**£6,944.55**	**£9,090.13**	**£7,170.67**	**£8,059.64**	**£8,059.64**		
					Predicted year end income higher than budget mainly due to LDF grant								
TOTAL FUNDS	**£13,382.89**	**£16,273.43**	**£16,814.22**		**£18,411.51**	**£2,138.08**		**£16,544.55**	**£18,698.92**	**£16,767.67**	**£17,657.36**	**£17,656.64**		
TOTAL EXPENDITURE	**£6,712.48**	**£9,328.88**	**£5,082.88**		**£9,321.38**	**£7.50**		**£9,373.88**	**£10,639.28**	**£9,535.88**	**£9,847.68**	**£8,981.88**		
Balance at year end	**£6,670.41**	**£6,944.55**	**£11,731.34**		**£9,090.13**	**£2,145.58**		**£7,170.67**	**£8,059.64**	**£7,231.79**	**£7,809.68**	**£8,674.76**		***Should have minimum of 2/3 of precept in reserve (£6k)***
					Predicted year end balance higher than budget (would allow for risk of charge for leak of £1642)		**Retaining precept at £9000 as forecasted will allow for election costs. £1500 is allocated to specific projects**						