

# SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 13<sup>th</sup> July 2016 in the Village Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the Parish Council meeting at 7.30pm. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.



**Alison Barham, Parish Clerk**

Pentreve, South Petherwin PL15 7JA Tel: 01566 772596 Email: parishcouncil@southpetherwinpc.org

## **AGENDA & Briefing Notes for the Meeting of the Parish Council to be held on the 13<sup>th</sup> July 2016 in the Village Hall at 7.30pm**

- 1 Representations from Public** (15 minutes allowed in total).
- 2 Apologies from the Councillors.**
- 3 Councillors declaration** of interest.
- 4 Minutes of the Council** meeting of the Parish Council meeting of the 8<sup>th</sup> June 2016 to be approved.
- 5 Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 Planning**  
**Applications Received:**  
**PA16/05116** Mills Cottage Petherwin Water, minor lateral branch reduction to oak tree, Truro Diocesan Board of Trustees.  
**PA16/04960** Homeleigh Road, variation of condition – garage position amendment. Mr J Parsons.  
**PA16/05607** 1 Tregaller Close, extension to garage. Mr & Mrs Sillifant.  
**Decisions:**  
**PA16/04002** Winstead Cottage. Approved with conditions.  
**PA16/04288** Botathan Farm. Approved.  
**Pre-applications:** None  
**Appeals:** None.
- 7 Employment Committee:** nothing to report.
- 8 Highways & Footpaths Matters:**
  - 1. Speed of cars on B3254:** meeting with Oliver Jones from CC Highways to review.
  - 2. Tiny Meadows footpath:** issue regarding area not being adopted by Cornwall Council. Ongoing.
  - 3. Access out of School Hill on to main road.** Advanced warning signs to be put in place, date tbc.
- 9 Current & ongoing business**
  - 1. Noticeboards:** update.
  - 2. Standing Orders:** Review is on-going.
  - 3. Discontinuation of paper planning applications.** Equipment received.
  - 4. Risk Assessment.** To be reviewed.
  - 5. Open Forum Event emails:** Frequency & appropriateness in last month.
  - 6. Local Devolution Fund:** update on application & next steps.
  - 7. Cornwall Local Plan Consultation.** Update.
  - 8. Queen's Birthday celebration.** Update.
- 10 New business:**
  - 1. Graveyard cutting.** Update.
  - 2. A30 Plusha Junction Improvement Scheme.** Update.
- 11 County Councillor's Report.**
- 12 Correspondence - as attached.**

**13 Finance**

1. Audit update.
2. Monthly budget review.
3. Bank reconciliation.

**Bank Statement**

|                        |                              |                   |
|------------------------|------------------------------|-------------------|
| <b>Current Account</b> | <b>Balance 1st July 2016</b> | <b>£ 8,537.75</b> |
| <b>Savings Account</b> |                              | <b>£ 1,059.03</b> |
| <b>Total Balance</b>   |                              | <b>£ 9,596.78</b> |

**Receipts**

Takings from Queen's Birthday Celebration tea £ 187.36

**Invoices due for payment**

|   |          |
|---|----------|
| A Peerless toilet cleaning June                           | £ 56.00  |
| Parish Clerk payment                                      | £ 210.31 |
| (Salary 1 month £180.62. Expenses see separate breakdown) |          |
| SP PCC church tower floodlighting                         | £ 65.32  |
| SP PCC graveyard grant                                    | £ 140.00 |
| Methodist Chapel graveyard grant                          | £ 140.00 |
| Church Clock fund (donation & Queen's tea takings)        | £ 287.36 |
| SLCC Finance course April                                 | £ 114.00 |
| EDF (electricity for toilets)                             | £ 43.72  |

**14 Urgent items**

**Items of Information**

Next meeting will be August 10<sup>th</sup> 2016 in the Village Hall.