

SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 13th January 2016 in the Methodist Chapel Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the meeting. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.



Alison Barham, Parish Clerk

Pentreve, South Petherwin PL15 7JA Tel: 01566 772596 Email: parishcouncil@southpetherwinpc.org

AGENDA & Briefing Notes for the Meeting of the Parish Council to be held on the 13th January 2016 in the Methodist Chapel Hall at 7.30pm

- 1 Representations from Public** (15 minutes allowed in total).
- 2 Apologies from the Councillors.**
- 3 Councillors declaration** of interest.
- 4 Minutes of the Council** meeting of the Parish Council meeting of the 9th December 2015 to be approved.
- 5 Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 Planning**
Applications Received:
PA15/10723 proposed renovation of sitting room recessed balcony & new kitchen window on south elevations of Denley Barn. Mr & Mrs Blake.
PA15/10013 Extend existing mezzanine, remove industrial roller doors & replace with curtain walling panel, install new windows in rear extension. Unit 2, Tregellas House, Pipers Close, Pennygillam Ind Est. Mr Nigel Simmons, Move It Up.
PA15/11536 Change of use from vacant stables building to residential use as an annexe to main dwelling. To further the barn repairs consents with alterations & internal fit out for residential use. Mr John Wakeham, Tredivett. **PA15/11357 Listed Building Consent**
Decisions: **PA15/11432** Approval of Reserved matters (Appearance, Landscaping, Layout and scale) following outline approval PA14/09250 dated 24/11/2014. Mr P Stenlake , Land South of Tamarisk
Appeals:
- 7 Employment Committee:** No meetings have taken place.
- 8 Police Matters:**
- 9 Highways & Footpaths Matters:**
 - 1. Speed of cars on B3254:** CC Highways covert speed monitoring device is in operation. Clerk has requested an update for this and also for the results of the monitoring exercise in St Thomas.
 - 2. Tiny Meadows footpath** issue regarding area not being adopted by Cornwall Council. Clerk has asked CC Highways how much it would cost to adopt the land, no reply received as yet.
 - 3. Grit bins:** Grit bins have been received. Cllr A Finnimore has the bin for Kennards House. The bin for Petherwin Water has been positioned.

4. Concern re. access out of School Hill on to the main road. Highways to review the advance warning signage.

5. Complaint from members of the public re potholes & road condition at Tregaller Close. Clerk has advised Highways and copied in County Councillor.

6. Pothole on road from Trecrogo to Trebullet. Clerk has advised Highways.

7. Potholes: on road to Linnick Farm & road from toilets past Brockle Farm to T junction. Concerns have been received from members of the public.

10 Current & ongoing business

1. New pensions regulations: Clerk will update the system at the staging date 01/02/16.

2. Noticeboards: Councillor P Parsons to obtain quotes for restoring OR replacing the noticeboards.

3. SPED (South Petherwin Emergency Defibrillator): ownership of the SPED-funded Defibrillator/Emergency noticeboard to be given to the Parish Council.

4. Standing Orders: Review is on-going.

5. Accountability framework: new Transparency Code for smaller authorities: fund for small authorities to help meet the costs of the Transparency Code to be applied to for help towards the costs of the Village Website. To have direct access to the Parish Website for the Clerk, a copy of the web publishing programme would need to be purchased at approx. £80.

6. Discontinuation of paper planning applications. Deadline for implementation to 1st April 2016 accepted, as Clerk & Chairman not attending a workshop until 18th January 2016. Clerk also to request a simplification of the ease of use of the Planning Portal.

7. Minute book(s) prior to 1920 missing. Requests for information leading to their whereabouts has gone out on Parish Website, in Parish Magazine & in Cornish & Devon newspaper.

8. Letter from Mayor of Launceston regarding funding towards Launceston library. The Parish Council advised that the request for funds is premature as they no concrete details were given. Will be contacting parishioners to gauge the general consensus.

11 New business:

1. Post box for Parish magazines on wall of toilets.

2. Toilet deeds

12 County Councillors Report.

13 Correspondence - as attached.

14 Finance

1. Precept has been submitted.

2. South West Water invoices: SWW have agreed to change the name on the account to South Petherwin Parish Council, so don't need to close account.

3. Invoice from Council for Weed Treatment from Cormac in 2015 was higher than the quote. Have been given credit of £11.15.

4. Budget review Q3 & bank reconciliation.

5. Payments received in last month:

Grant from Community Skatepark £350 (have contacted re. unspent balance)

Cornwall Council Local Maintenance Partnership £252

Bank Statement	(estimated)	
Current Account	Balance 1st January 2016	£6,664.45
Savings Account		£1,058.67
Total Balance		£7,723.12

Invoices due for payment

A Peerless toilet cleaning December	£ 56.00
J Sanders – opening & closing toilets Oct-Dec 2015	£ 40.00
South Petherwin Village Hall meetings 2015	£ 84.00
South Petherwin Methodist Chapel Hall meetings 2015	£147.00
Parish Clerk payment (1 month salary & expenses)	£171.52

PARISH CLERK'S SALARY & EXPENSES	
December 2015/January 2016	
SALARY	£144.50
EXPENSES	
Postage/stamps	7.02
Use of broadband & phone line	20.00
Stationery & supplies	0.00
Total	171.52

15 Urgent items

Items of Information

Next meeting will be February 10th 2016 in the Methodist Chapel Hall.