

SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 13th April 2016 in the Methodist Chapel Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the Parish Council meeting at 7.30pm. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.



Alison Barham, Parish Clerk

Pentreve, South Petherwin PL15 7JA Tel: 01566 772596 Email: parishcouncil@southpetherwinpc.org

AGENDA & Briefing Notes for the Meeting of the Parish Council to be held on the 13th April 2016 in the Methodist Chapel Hall at 7.30pm

- 1 Representations from Public** (15 minutes allowed in total).
- 2 Apologies from the Councillors.**
- 3 Councillors declaration** of interest.
- 4 Minutes of the Council** meeting of the Parish Council meeting of the 9th March 2016 to be approved.
- 5 Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 Planning**
Applications Received:
PA16/02521 Erection of an agricultural general purpose storage building, Botathan Farm, JBG Quinn Sons Ltd.
Decisions:
PA16/10101 Trevethy Barn. Approved with conditions.
PA16/00497 Hendra Garage. Approved with conditions.
Appeals: None.
- 7 Employment Committee:**
- 8 Highways & Footpaths Matters:**
The Clerk, Oliver Jones and Cllr Parsons will met on April 5th 2016 for an update.
 - 1. Speed of cars on B3254:** Speed monitoring equipment is currently deployed in the village.
 - 2. Tiny Meadows footpath** issue regarding area not being adopted by Cornwall Council. Ongoing.
 - 3. Concern re. access out of School Hill on to the main road.** Advanced warning signs will be put in place.
- 9 Current & ongoing business**
 - 1. Noticeboards:** update.
 - 2. Standing Orders:** Review is on-going.
 - 3. Transparency Code for smaller authorities:** funding has been received.
 - 4. Discontinuation of paper planning applications.** New process underway. Draft procedure statement that could be put on parish website.
Received quotation for equipment: dongle, projector & a hard drive.
 - 5. Post box for Parish magazines on wall of toilets.** This has now been positioned.
 - 6. Cornwall Local Plan Strategic Policies.** Received notification regarding Examination.
 - 7. SLCC (Society for Local Council Clerks):** Clerk to attend Budget training day on 13th April.
 - 8. Toilets.** Door damaged in bad weather.
- 10 New business:**
 - 1. Code of Conduct training.** Clerk to update on availability of courses with Cornwall Council.
 - 2. Neighbourhood Plan:** on agenda of Annual Parish Meeting.
 - 3. CALC membership.**
- 11 County Councillors Report.**
- 12 Correspondence - as attached.**

13 Finance

1. Contract renewal from EDF (for electricity for toilets).
2. EDF Smart meters.
3. Year-end review.
4. Bank reconciliation.
4. Audit.

Bank Statement

Current Account	Balance 1st April 2016	£5,611.56
Savings Account		£1,058.85
Total Balance		£6,670.41

Invoices due for payment

A Peerless toilet cleaning March	£ 56.00
Parish Clerk payment	£164.50
(Salary 1 month £144.50. Expenses phone/broadband £20)	

14 Urgent items

Items of Information

Next meeting will be 11th May 2016 in the Village Hall.