

# SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 12<sup>th</sup> October 2016 in the Village Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the Parish Council meeting at 7.30pm. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.



**Alison Barham, Parish Clerk**

Pentreve, South Petherwin PL15 7JA Tel: 01566 772596 Email: [parishcouncil@southpetherwinpc.org](mailto:parishcouncil@southpetherwinpc.org)

## **AGENDA & Briefing Notes for the Meeting of the Parish Council to be held on the 12<sup>th</sup> October 2016 in the Village Hall at 7.30pm**

- 1 Representations from Public** (15 minutes allowed in total).
- 2 Apologies from the Councillors.**
- 3 Councillors declaration** of interest.
- 4 Minutes of the Council** meeting of the Parish Council meeting of the 14<sup>th</sup> September 2016 to be approved.
- 5 Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 Councillor vacancy/co-option.**
- 7 Planning**  
**Applications Received:** **PA16/07884** Hamblys (Whitstone) Ltd Pennygillam Industrial Estate Refurbishment & extension of office/workshops & provision of new storage shed (PA15/05096) with variation of condition 2. Mr Steve Barrett.  
**PA16/08935** Treguddick Farm, South Petherwin. Construction of agricultural livestock & workshop building. Mr M. Thomas.  
**PA16/08936** Treguddick Farm, South Petherwin. Construction of general purpose agricultural building. Mr M. Thomas.  
**Pre-applications:** **PA16/02793** Land South of Bangors Road, Pennygillam. Pre-application advice for erection and use of an asphalt plant together with associated ancillary facilities including offices, lorry park, storage bays, workshop and dust/sand barn. Applicant: Cormac Solutions Ltd  
**Decisions:** None  
**Appeals:** None.
- 8 Employment Committee:** nothing to report.
- 9 Highways & Footpaths Matters:**
  - 1. SpeedVisor report. Update. Email from parishioner.**
  - 2. Tiny Meadows footpath:** maintenance hierarchy & classification.
  - 3. Access out of School Hill on to main road.** Advanced warning signs update.
  - 4. Trekelland Bridge.** Update.
  - 5. Broken signage.** Update.
  - 6. Obstructed footway.** Update.
- 10 Current & ongoing business**
  - 1. Noticeboards:** update on quotes.
  - 2. Standing Orders:** Review is on-going.
  - 3. Risk Assessment.** Update.
  - 4. Local Devolution Fund:** update (query on pump partnership)
  - 5. Public conveniences water leak.** Update on leak repair quotes & meter position.
  - 6. Youth Projects & Skatepark Autumn event.**
  - 7. LMP (Local Maintenance Partnership) footpaths to be cut.**

- 8. Minutes to be returned to Records Office.
- 9. Pathways in church yard.

**11 New business:**

- 1. Proposed siting of Asphalt plant at Bangors Tip, following meeting with Cormac.
- 2. Tresmarrow Lane, dog bins & signage.
- 3. Audit comment from Grant Thornton.
- 4. SPAM emails.
- 5. Phone box decommissioning/purchase.
- 6. New toilet sign on village seat.
- 7. Paperless planning.
- 8. Daws House 30mph sign continuously flashing.

**12 County Councillor's Report.**

**13 Correspondence - as attached.**

**14 Finance**

- 1. Audit update. Note comment.
- 2. Monthly budget review.
- 3. Precept planning.
- 4. Bank signatories.

**Bank Statement**

<b>Current Account</b>	<b>Balance 1st October 2016</b>	<b>£ 10,928.08</b>
<b>Savings Account</b>		<b>£ 1,059.21</b>
<b>Total Balance</b>		<b>£ 11,987.29</b>

**Invoices due for payment**

A Peerless cleaning August	£ 28.00
Parish Clerk payment (Salary 1 month £180.62. Expenses £20)	£ 200.62
EDF energy (toilets)	£ 27.39

**15 Urgent items**

**Items of Information**

Next meeting will be on 9th November 2016 in the Methodist Chapel Hall.