

# SOUTH PETHERWIN PARISH COUNCIL

Dear Chairman and Councillors,

You are requested to attend a meeting of the Parish Council to be held on 10<sup>th</sup> August 2016 in the Village Hall at 7.30pm. The agenda for the meeting is shown below together with any other relevant information. Please advise the Clerk if you are unable to attend.

All Parishioners are invited to attend the Parish Council meeting at 7.30pm. Please note that recording of the meeting by video &/or audio is permitted in accordance with Parish Council policies.



**Alison Barham, Parish Clerk**

Pentreve, South Petherwin PL15 7JA Tel: 01566 772596 Email: parishcouncil@southpetherwinpc.org

## **AGENDA & Briefing Notes for the Meeting of the Parish Council to be held on the 10<sup>th</sup> August 2016 in the Village Hall at 7.30pm**

- 1 Representations from Public** (15 minutes allowed in total).
- 2 Apologies from the Councillors.**
- 3 Councillors declaration** of interest.
- 4 Minutes of the Council** meeting of the Parish Council meeting of the 13<sup>th</sup> July 2016 to be approved.
- 5 Matters arising** from the minutes not appearing elsewhere on the agenda.
- 6 Planning**  
**Applications Received:**  
**Decisions:**  
**14.06.2016 PA16/01513/PREAPP** Mr P Parsons. Closed - advice given  
**PA16/05116** Mills Cottage Petherwin Water. Approved with conditions.  
**PA16/04960** Homeleigh Road, Mr J Parsons. Approved with conditions.  
**PA16/05607** 1 Tregaller Close, Mr & Mrs Sillifant. Approved with conditions.  
**Pre-applications:** None  
**Appeals:** None.
- 7 Employment Committee:** nothing to report.
- 8 Highways & Footpaths Matters:**
  - 1. SpeedVisor report.**
  - 2. Tiny Meadows footpath:** maintenance hierarchy & classification.
  - 3. Access out of School Hill on to main road.** Advanced warning signs to be put in place, date tbc.
  - 4. Trekelland Bridge.**
- 9 Current & ongoing business**
  - 1. Noticeboards:** update.
  - 2. Standing Orders:** Review is on-going.
  - 3. Risk Assessment.** To be reviewed.
  - 4. Local Devolution Fund:** update.
  - 5. Graveyard cutting.** Update.
  - 6. A30 Plusha Junction Improvement Scheme.** Update.
- 10 New business:**
  - 1. South West Water:** water bill/possible leak?
  - 2. Youth Projects.**
  - 3. Councillor vacancy.**
  - 4. Paperless Planning survey.**
  - 5. Archive emails.**
  - 6. Laptop warranty extension.**
- 11 County Councillor's Report.**
- 12 Correspondence - as attached.**
- 13 Finance**

1. Audit update.
2. Monthly budget review.
3. Bank signatories.
4. VAT reclaim.

<b>Bank Statement</b>	<b>Estimated</b>	
<b>Current Account</b>	<b>Balance 1st August 2016</b>	<b>£ 6,607.26</b>
<b>Savings Account</b>		<b>£ 1,059.09</b>
<b>Total Balance</b>		<b>£ 7,666.35</b>

**Receipts**

**Nil**

**Invoices due for payment**

A Peerless toilet cleaning July	£ 56.00
Parish Clerk payment	£ 214.90
(Salary 1 month £180.62. Expenses £34.28)	

**14 Urgent items**

**Items of Information**

Next meeting will be on September 14<sup>th</sup> 2016 in the Village Hall.