

## **SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING**

Minutes of the meeting of South Petherwin Parish Council held on 14<sup>th</sup> September 2016 in the Village Hall at 7.30pm.

**Present:** Councillors J Butler (Chairman), D Rogers, C Powlesland, P Parsons, A Finnimore.

### **Representations from the public:**

An overview of a planning application was presented to the Council by a parishioner.

**Apologies:** Cllrs M Screech, J Whiting, R Kneebone.

### **16/098 Declarations of Interest:**

Cllr Butler declared an interest in PA16/07826 & 07827.

**16/099 Minutes:** The minutes of the Parish Council meeting of the 13<sup>th</sup> July 2016 were approved & signed. Proposed Cllr Rogers, seconded Cllr Parsons. The minutes of the Parish Council meeting of the 10<sup>th</sup> August were approved and signed. Proposed Cllr Butler, seconded Cllr Rogers.

**16/100 Matters arising** from the minutes. There were none.

### **16/101 Planning:**

#### **Applications Received:**

**PA16/07826 Replacement windows, reorientation of staircase etc. Ms N Archer.** No objection, but question the fact that there is no railing on the external stairs. Proposed Cllr Rogers, seconded Cllr Finnimore.

**PA16/07827 Listed building consent for above. Ms N Archer.** No objection, but question the fact that there is no railing on the external stairs. Proposed Cllr Rogers, seconded Cllr Powlesland.

#### **Decisions:**

**PA16/06919 Hamblys (Whitstone) Ltd Pennygillam Way.** Application for a non-material amendment to reduce shed size and relocate nearer to boundary for (PA15/05096). Mr Steve Barrett. Not acceptable as amendment.

**Pre-applications:** None.

**Appeals:** None.

### **16/102 Highways & Footpaths Matters**

**1. SpeedVisor report.** Cornwall Highways (CH) stated that any enforcement action would need to be discussed with the Police. Previously CH had mentioned about re-testing one area as temporary traffic lights may have skewed the results. Clerk to check with Highways.

**2. Tiny Meadows footpath:** maintenance hierarchy & classification is still awaited from Cornwall Council (CC).

**3. Access out of School Hill on to main road.** CH advised that advanced warning signs would be put up w/e 16/9.

**4. Trekelland Bridge.** CH informed the council that no repairs would take place until 'the maize harvest has been completed to avoid any further damage'.

**Signed:**

5. **Broken signage.** CH to be advised that there is a road narrows sign that has come off the post located near Jessaminy Cottage (a short way down the hill from School Hill).
6. **Obstructed footway.** The road footway from the mini roundabout and Trebursye Business Park is overgrown & further along the footway to Tregadillett, undergrowth has grown out over the footway, both of which are a nuisance. Photos will be taken & passed to the Clerk. Cllr Parsons will meet Oliver Jones from CH on site to discuss the problems.

#### **16/103 Current & Ongoing Business**

1. **Noticeboards:** waiting for quote from R. Masters. The Council requested that Mr Hosking & Mr Venning also be asked to quote.
2. **Standing Orders:** Review is on-going.
3. **Risk Assessment.** Amendments were reviewed & approved. Clerk to work through actions. Proposed Cllr Parsons, seconded Cllr Powlesland.
4. **Local Devolution Fund:** Amendments to partnerships & budget sheet have been submitted to CC.
5. **Public conveniences** water leak. Cllrs Butler & Parsons to meet with meter re-location engineer at conveniences on 30/9 at 10am. Discussion of renewal of pipe & repositioning of meter in safer location. Two more quotes on a new pipe to be obtained & clarification sought on existing quote.
6. **Youth Projects & Skatepark Autumn event.** Query on how many village children attend the school. Received some ideas from Head & PTA for possible future projects. Re-checking if Skatepark required. The invoice for the event held in July had not yet been received.
7. **Councillor vacancy.** An application from Mr P Fox had been received but Mr Fox was unable to attend meeting. The Council would invite Mr Fox to attend at 7.15pm at the October meeting.
8. **Highways England re Plusha Junction.** Parish Council comments/concerns have been logged on the appropriate website.

#### **16/104 New business:**

1. **LMP (Local Maintenance Partnership) review of footpaths to be cut.** Query on cutting of some existing footpaths. Clerk to request Mr Sanders to contact Cllr Powlesland to discuss the areas of concern.
2. **Minutes to be returned to Records Office.** Clerk to liaise with Cllr Rogers. When returned, proof of inventory will be required from Records Office.
3. **Training on Better Understanding of Planning Process (Councillors & Clerks).** No action.
4. **CiLCA qualification for Clerk.** Clerk to check full extent of costs and location of training.
5. **Payment for toilet cleaning contractor.** Whilst the toilets are closed, the Council agreed that the contractor would still be paid 50% of the contract, partly as a retainer, and also because the contract includes sweeping the bus shelter.
6. **Pathways in church yard.** Clerk to check with Diocese re. who owns the paths.

#### **16/105 Cornwall Councillors Report.**

Cllr Burden reported on the Cornwall Plan, Launceston Health Centre Plan and the Library & One Stop Shop status.

**16/106 Correspondence** - as attached.

## 16/107 Finance

1. **Audit update.** External audit is complete with no issues. Satisfaction questionnaire was completed at the meeting.
2. **Monthly budget review.** Full budget review & bank reconciliation at October meeting.
3. **Bank signatories.** Signatory to be removed – Clerk to obtain forms. Will remain at 4 signatories for time being.

### Bank Statement

<b>Current Account</b>	<b>Balance 1st September 2016</b>	<b>£ 6,539.37</b>
<b>Savings Account</b>		<b>£ 1,059.15</b>
<b>Total Balance</b>		<b>£ 7395.51</b>

### Receipts

VAT reclaim	£ 203.01
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(After the agenda, the second half of the precept and CTS grant were also received.)

### Invoices

Local Maintenance Partnership	£ 252.00
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### Invoices due for payment

A Peerless cleaning August	£ 56.00
Parish Clerk payment	£ 200.62
(Salary 1 month £180.62. Expenses £20)	
J Sanders Trelinnoe footpaths	£ 42.00
Cormac weed treatment	£ 190.18

Clerk to obtain map of weed treatment areas from Cormac.  
Proposed Cllr Rogers, seconded Cllr Parsons.

## 16/108

### Urgent items:

Penbownder House wrong co-ordinates being used by SWAST. The Council asked the Clerk to advise SWAST that PL15 7ES is the correct postcode & co-ordinates can be accessed from Google Street map.

Tresmarrow Lane dog bin: could another dog bin be situated at the western end of the Tresmarrow Lane? Issue re extra signs to be on next month's agenda.

### Items of Information:

There being no further business the meeting closed at 21.45.  
Next meeting will be October 12th 2016 at 7.30pm in the Village Hall.

### Key to abbreviations:

CH = Cornwall Highways  
CC= Cornwall Council

Signed:

**Signed:**