

SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING

Minutes of the meeting of South Petherwin Parish Council held on 13th July 2016 in the Village Hall at 7.30pm.

Present: Councillors P Parsons (Chairman), A Hosking, D Rogers, M Screech, N Burgess.

Representations from the public:

There were none.

Apologies: Cllrs J Butler, C Powlesland, J Whiting, A Finnimore.

16/076 Declarations of Interest:

There were none.

16/077 Minutes: The minutes of the Parish Council meeting of the 8th June 2016 were approved. Proposed Cllr Hosking, seconded Cllr Parsons.

16/078 Matters arising from the minutes. There were none.

16/079 Planning:

Applications Received:

PA16/05116 Mills Cottage Petherwin Water, minor lateral branch reduction to oak tree, Truro Diocesan Board of Trustees. Proposed Cllr Hosking, seconded Cllr Parsons. Supported.

PA16/04960 Homeleigh Road, variation of condition – garage position amendment. Mr J Parsons. Proposed Cllr Burgess, seconded Cllr Rogers. Supported.

PA16/05607 1 Tregaller Close, extension to garage. Mr & Mrs Sillifant. Proposed Cllr Screech, seconded Cllr Hosking. Supported.

Decisions:

PA16/04002 Winstead Cottage. Approved with conditions.

PA16/04288 Botathan Farm. Approved.

Pre-applications: None

Appeals: None.

16/080 Highways & Footpaths Matters

1. Speed of cars on B3254: report has been received and will be circulated to Councillors (along with answers to some queries) in order to be discussed at the next meeting.

2. Tiny Meadows footpath: confirmation received that the footpath is Cornwall Council maintainable. Classification and maintenance hierarchy to be confirmed in due course.

3. Access out of School Hill on to main road. CC to put up advanced warning signs to be put in place, date tbc.

4. Trekelland Bridge. The bridge has been struck again and it was noted that the white road markings in the area are worn out. Highways Working Group to contact Oliver Jones of Cormac to visit on site.

Signed:

16/081 Current & Ongoing Business

1. **Noticeboards:** waiting for quote for repairs. The application for a grant from the Local Devolution Fund has been successful, amount available tbc.
2. **Standing Orders:** Review is on-going.
3. **Discontinuation of paper planning applications.** Equipment received. Suggestion that screen is stored at Village Hall & Methodist Chapel Hall.
The new WordPress Parish Website site is now up and running. Clerk to be trained on how to access & update the Parish Council page.
4. **Risk Assessment.** Review is underway and recommendations will be circulated for discussion prior to next meeting.
5. **Open Forum Event emails:** It was agreed to unsubscribe. Proposed Cllr Rogers, seconded Cllr Screech.
6. **Local Devolution Fund:** The Fund to be advised of local partnerships for elements of the grant i.e. Parish Pump, noticeboards, footpath signs.
7. **Cornwall Local Plan Consultation.** Post-hearing changes to Plan available from Cornwall Council.
- 8.1 **Queen's Birthday celebration.** The celebration was a great success and a flyer is being included in July's Parish Magazine with photos from the event. The Council would like to formally thank Cllr & Mrs Parsons and Mr & Mrs Vernon for all their hard work.
- 8.2 **Skatepark Event.** This event, held on 9th July, was also successful & well attended. Some of the proceeds will be going towards the Church Clock fund. It was agreed that the Council would thank the Community Benefit Trust Fund for their grant for the Skatepark event, and send photos from the day along with a copy of the invoice when available.

16/082 New business:

1. **Graveyard cutting.** Current cutting schedule is July, September & November. Cllr Parsons to write to Cornwall Council to advise that the Council believes the current programme doesn't work and that the grass should be cut asap.
2. **A30 Plusha Junction Improvement Scheme.** Cllr Parsons to put comments on the CC website on behalf of the Parish Council. Proposed Cllr Rogers, seconded Cllr Hosking.

16/083 Cornwall Councillors Report.

Cllr Burden commented on grass cutting, Who Decides, One Stop Shop update & Leisure facilities.

16/084 Correspondence - as attached.

16/085 Finance

1. Audit update. Grant Thornton have confirmed receipt of audit papers.
2. Monthly budget review. It was decided that Councillors will be sent these electronically.
3. Bank reconciliation was signed by the Chairman. Information to be circulated to Councillors.

Bank Statement		
Current Account	Balance 1st July 2016	£ 8,537.75
Savings Account		£ 1,059.03
Total Balance		£ 9,596.78

Page 50

Signed:

Receipts

Proceeds from Queen's Birthday Celebration tea £ 187.36

Invoices due for payment

A Peerless toilet cleaning June £ 56.00

Parish Clerk payment £ 210.31

SP PCC church tower floodlighting £ 65.32

SP PCC graveyard grant £ 140.00

Methodist Chapel graveyard grant £ 140.00

Church Clock fund (donation & Queen's tea takings) £ 287.36

SLCC Finance course April £ 114.00

EDF (electricity for toilets) £ 43.72

Received after the agenda:

Cornish & Devon Computers (equipment) £ 658.60

Cormac (weed treatment) £ 190.18

Proposed Cllr Screech, seconded Cllr Rogers.

16/086 Urgent items

Cllr Hosking has resigned with immediate effect. Cllr Parson thanked him for all his hard work during his time as a councillor. Clerk to contact Elections Office.

Items of Information

Minutes of Annual Parish Meeting will be published on the parish website.

There being no further business the meeting closed at 20.51.

Next meeting will be August 10th 2016 in the Village Hall.